

THE REPUBLIC OF UGANDA



HEALTH SERVICE COMMISSION

*Advert No. 4 of December 2022*

Applications are invited from suitably qualified applicants to fill vacant posts tenable at the **Ministry of Health - HQTRS, Ministry of Health -Regional Referral Hospitals (MoH - RRHs), Mulago National Referral Hospital, Mulago Specialized Women and Neonatal Hospital (MSWNH), Uganda Prisons Service and Uganda Blood Transfusion Service** as indicated. The Applications should be filled **ONLINE** at [www.hscers.ug](http://www.hscers.ug) and submitted to the Secretary, Health Service Commission **not later than 30<sup>th</sup> December 2022 Monday 9th January 2023.** The link to the e-Recruitment System can also be accessed from the Commission's website at [www.hsc.go.ug](http://www.hsc.go.ug)

**Extension of deadline for Advert No. 4 of December 2022**

**The Health Service Commission informs the general public that the closing date for Advert No. 4 of December 2022 has been extended from Friday 30th December 2022 to Monday 9th January 2023.**

**1 Applicants are advised to:**

- a) Complete PSF 3 and keep a copy for future reference.
- b) Secure a scanned passport size photograph (JPEG format).
- c) Scan and upload only the relevant documents.

**2 Relevant Documents include the following:**

- a Academic and professional certificates (UCE, UACE, Professional Certificates, Diplomas, Degrees, Fellowships).
- b Evidence of training in specialized areas where applicable.
- c Letters of appointment, confirmation and promotion where applicable.
- d Registration certificates and valid practicing licenses for health workers who are required by law to register with relevant Professional Councils.
- e National and current Institutional Identity Cards.
- f Priority should be given to uploading only the relevant documents specified in the job specifications. Shortlisted applicants will have the opportunity to present additional relevant documents.

**3 Application Process**

The applicants should;

- a Go to the website [www.hscers.ug](http://www.hscers.ug) and register
- b Complete your profile
- c View the jobs
- d Select a job of your choice and **APPLY ONLINE**

**4 It is emphasized that:**

- a The applications should be completed and submitted **ONLINE**.
- b Only shortlisted candidates will be contacted.

- c Shortlisted candidates shall be required to bring their original certificates, letters of appointment and confirmation where applicable, three copies of completed PSF 3, Registration Certificates, Valid Practicing Licenses and evidence of active service at the oral interview.
- d Candidates who will present forged certificates and other related documents shall be handed over to the Police for appropriate action.
- e Health Workers who are on long term training (one year and above) must not apply.

**5** In case of need, you are advised to seek help from the Health Service Commission, the Ministry of Health or Human Resource Unit of the nearest National or Regional Referral Hospital. In addition, the Health Service Commission will respond to inquiries by telephone on **0414-254378** or **041348501** or email at [info@hsc.go.ug](mailto:info@hsc.go.ug) or [ers.help@hsc.go.ug](mailto:ers.help@hsc.go.ug)

**All services of the Health Service Commission are provided free of charge.**

**Equal opportunity is given to all applicants.**

**Detailed information on the Advert is provided on the website at [www.hsc.go.ug](http://www.hsc.go.ug)**

### SUMMARY OF POSITIONS

| S/<br>N | POST   | SCALE | MoH-Hqtrs | MoH-RRHs | UPS | MNRH | MSWNH | MOROTO | ARUA | KAYUNGA | LIRA | MUBENDE | UBTS | TOTAL |
|---------|--|-------|-----------|----------|-----|------|-------|--------|------|---------|------|---------|------|-------|
|         |  |       |           |          |     |      |       |        |      |         |      |         |      |       |
| 1       | Commissioner, Pharmaceuticals and Natural Medicines            | U1SE  | 1         |          |     |      |       |        |      |         |      |         |      | 1     |
| 2       | Commissioner, Clinical Services                                | U1SE  | 1         |          |     |      |       |        |      |         |      |         |      | 1     |
| 3       | Senior Consultant (Obstetrics and Gynaecology)                 | U1SE  |           | 1        |     |      |       |        |      |         |      |         |      | 1     |
| 4       | Senior Consultant (Internal Medicine)                          | U1SE  |           | 1        |     |      |       |        |      |         |      |         |      | 1     |
| 5       | Consultant (Ophthalmology)                                     | U1SE  |           | 1        |     |      |       |        | 1    |         |      |         |      | 2     |
| 6       | Consultant (Public Health)                                     | U1SE  |           | 1        |     |      |       |        |      |         |      |         |      | 1     |
| 7       | Consultant (Pathology)   | U1SE  |           | 1        |     |      |       |        |      |         |      |         |      | 1     |
| 8       | Consultant (ENT)   | U1SE  |           | 1        |     |      |       |        |      |         |      |         |      | 1     |
| 9       | Assistant Commissioner, Disability and Rehabilitation Division | U1E   | 1         |          |     |      |       |        |      |         |      |         |      | 1     |
| 10      | Principal Pharmacist, Quality Assurance                        | U2    | 1         |          |     |      |       |        |      |         |      |         |      | 1     |
| 11      | Principal Entomologist   | U2    | 1         |          |     |      |       |        |      |         |      |         |      | 1     |
| 12      | Principal Medical Officer                                      | U2    | 1         |          |     |      |       |        |      |         |      |         | 2    | 3     |
| 13      | Principal Health Inspector                                     | U2    | 1         |          |     |      |       |        |      |         |      |         |      | 1     |
| 14      | Principal Environmental Health Officer                         | U2    | 1         |          |     |      |       |        |      |         |      |         |      | 1     |
| 15      | Medical Officer Special Grade (Radiology)                      | U2    |           |          | 1   |      |       |        |      |         |      |         |      | 1     |
| 16      | Medical Officer Special Grade (ENT)                            | U2    |           | 2        |     |      |       |        |      |         |      |         |      | 2     |
| 17      | Medical Officer Special Grade (Public Health)                  | U2    |           | 1        |     |      |       |        |      |         |      |         |      | 1     |
| 18      | Medical Officer Special Grade (Surgery)                        | U2    |           |          |     |      |       |        |      |         | 1    |         |      | 1     |
| 19      | Medical Officer Special Grade (Paediatrics and Child Health)   | U2    |           |          |     |      |       |        | 1    |         |      |         |      | 1     |
| 20      | Medical Officer Special Grade                                  | U2    |           | 1        |     |      |       |        |      |         |      |         |      | 1     |

| S/<br>N | POST  | SCALE | MoH-Hqtrs | MoH-RRHs  | UPS      | MNRH     | MSWNH    | MOROTO   | ARUA     | KAYUNGA  | LIRA     | MUBENDE  | UBTS     | TOTAL     |
|---------|---|-------|-----------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
|         |   |       |           |           |          |          |          |          |          |          |          |          |          |           |
|         | (Pathology)                                 |       |           |           |          |          |          |          |          |          |          |          |          |           |
| 21      | Senior Principal Assistant Nursing Officer  | U2    |           | 1         |          |          |          |          |          |          |          |          |          | 1         |
| 22      | Principal Ophthalmic Clinical Officer       | U3    |           | 1         |          |          |          |          |          |          |          |          |          | 1         |
| 23      | Principal Public Health Dental Officer      | U3    |           | 1         |          |          |          |          |          |          |          |          |          | 1         |
| 24      | Senior Entomologist                         | U3    | 1         |           |          |          |          |          |          |          |          |          |          | 1         |
| 25      | Senior Pharmacist                           | U3    |           |           |          |          | 1        |          |          |          |          |          |          | 1         |
| 26      | Senior Orthopaedic Officer                  | U4    |           |           |          |          |          |          |          |          | 1        |          |          | 1         |
| 27      | Senior Medical Laboratory Technician        | U4    |           |           |          |          | 1        |          |          |          |          |          |          | 1         |
| 28      | Senior Ophthalmic Clinical Officer          | U4    |           | 3         |          |          |          | 1        |          |          |          |          |          | 4         |
| 29      | Senior Anaesthetic Officer                  | U4    |           | 1         |          |          |          |          |          |          |          |          |          | 1         |
| 30      | Dental Surgeon                              | U4    |           | 1         |          |          |          |          |          |          |          |          |          | 1         |
| 31      | Medical Records Officer                     | U4    |           |           |          |          | 1        |          |          |          |          |          |          | 1         |
| 32      | Senior Physiotherapist                      | U4    |           |           |          |          |          | 1        |          |          |          |          |          | 1         |
| 33      | Senior Psychiatric Clinical Officer         | U4    |           |           |          |          |          | 1        |          |          |          |          |          | 1         |
| 34      | Hospital Administrator                      | U4    |           |           |          |          | 1        |          |          | 1        |          |          |          | 2         |
| 35      | Senior Clinical Officer                     | U4    |           | 1         |          |          |          |          |          |          |          |          |          | 1         |
| 36      | Ophthalmic Clinical Officer                 | U5    |           |           |          |          |          |          | 1        |          |          |          |          | 1         |
| 37      | Clinical Officer (Speech Therapy)           | U5    |           |           |          | 1        |          |          |          |          |          |          |          | 1         |
| 38      | Occupational Therapist                      | U5    |           | 1         |          |          |          |          |          |          |          |          |          | 1         |
| 39      | Orthopaedic Officer                         | U5    |           | 1         |          |          |          |          |          |          |          |          |          | 1         |
| 40      | Anaesthetic Officer                         | U5    |           | 2         | 1        |          |          |          |          | 2        |          |          |          | 5         |
| 41      | Orthopaedic Technician                      | U5    |           |           |          |          |          | 1        |          |          |          |          |          | 1         |
| 42      | Cold Chain Technician                       | U5    | 1         |           |          |          |          |          |          |          |          |          |          | 1         |
| 43      | Assistant Engineering Officer (Electrical)  | U5    |           | 1         |          |          |          |          |          |          |          | 1        |          | 2         |
| 44      | Physiotherapist                             | U5    |           | 1         |          |          |          |          |          |          |          |          |          | 1         |
| 45      | Assistant Nursing Officer (Palliative Care) | U5    |           | 1         |          |          |          |          |          |          |          |          |          | 1         |
| 46      | Enrolled Psychiatric Nurse                  | U7    |           |           |          |          |          |          |          |          |          | 1        |          | 1         |
| 47      | Donor Clerk                                 | U7    |           |           |          |          |          |          |          |          |          |          | 2        | 2         |
| 48      | Engineering Assistant (Civil)               | U7    |           | 1         |          |          |          |          |          |          |          |          |          | 1         |
| 49      | Domestic Assistant                          | U7    |           |           |          |          |          |          |          |          |          | 1        |          | 1         |
|         | <b>Total</b>                                |       | <b>10</b> | <b>27</b> | <b>2</b> | <b>1</b> | <b>4</b> | <b>4</b> | <b>2</b> | <b>4</b> | <b>2</b> | <b>3</b> | <b>4</b> | <b>63</b> |

## DETAILED JOB DESCRIPTIONS

### MINISTRY OF HEALTH – HEADQUARTERS (MoH-Hqtrs)

|            |                                     |   |
|------------|-------------------------------------|---|
| <b>i.1</b> | <b>Post:</b>                        | <b>Commissioner, Pharmaceuticals and Natural Medicines – 1 Post</b>   |
|            | <b>Reference:</b>                   | <b>HRM 72/173/01 MoH-HQ</b>   |
|            | <b>Salary Scale:</b>                | <b>U1SE</b>   |
|            | <b>Reports to:</b>                  | <b>Director Curative Services</b>   |
|            | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• Bachelor’s Degree in Pharmacy or its equivalent from a recognized institution.</li> <li>• A Master’s Degree in Pharmacy or Logistics and Supply Chain Management.</li> </ul>   |
|            | <b>Experience:</b>                  | <ul style="list-style-type: none"> <li>• Should have practical experience in the delivery of pharmaceutical services gained from at least twelve (12) years of experience, three (3) of which should have been at the level of Assistant Commissioner.</li> </ul>   |
|            | <b>Other requirements:</b>          | <ul style="list-style-type: none"> <li>• Strong management, communication, and interpersonal skills, high integrity and a community service ethic.</li> </ul>   |
|            | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Develop policy and standards related to pharmaceutical management.</li> <li>b Liaise with the National Drug Authority and the National Medical Stores to ensure efficient operation of the national pharmaceuticals framework.</li> <li>c Provide capacity building and technical support related to pharmaceutical management.</li> <li>d Oversee implementation of policy and standards relating to pharmaceutical management.</li> <li>e Develop and implement work plans and budgets for the Department.</li> <li>f Assess performance of staff within the Department as part of the result-oriented management framework.</li> <li>g Produce performance reports for the Department.</li> <li>h Perform any other duties as may be assigned from time to time.</li> </ul> |
| <b>i.2</b> | <b>Post:</b>                        | <b>Commissioner, Clinical Services– 1 Post</b>  |
|            | <b>Reference:</b>                   | <b>HRM 72/173/01 MoH-HQ</b>   |
|            | <b>Salary Scale:</b>                | <b>U1SE</b>   |
|            | <b>Reports to:</b>                  | <b>Director Curative Services</b>   |
|            | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• An MBChB Degree or its equivalent from a recognized institution.</li> <li>• A Master’s Degree in a Clinical Discipline or Public Health.</li> <li>• A postgraduate qualification in Management will be an added advantage.</li> </ul>  |
|            | <b>Experience:</b>                  | <ul style="list-style-type: none"> <li>• Should have practical experience in the delivery of clinical services gained from at least twelve (12) years of experience, three (3) of which should have been at the level of Assistant Commissioner.</li> </ul>   |
|            | <b>Other requirements:</b>          | <ul style="list-style-type: none"> <li>• Strong management, communication, and interpersonal skills, high integrity and a community service ethic.</li> </ul>   |
|            | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Spearhead development and monitoring of implementation of clinical services policies and procedures.</li> <li>b Provide technical guidance in the delivery of clinical services.</li> <li>c Spearhead the preparation of Departmental work plans and strategies.</li> <li>d Spearhead the preparation and submission of budgets.</li> <li>e Supervise the development and implementation of clinical services Quality Assurance programs.</li> <li>f Support training/capacity development of clinical staff.</li> <li>g Supervise, coach, mentor and appraise staff.</li> <li>h Coordinate preparation and submission of performance reports.</li> <li>i Perform any other duties as may be assigned from time to time.</li> </ul>  |

|            |                                     |   |
|------------|-------------------------------------|---|
| <b>i.3</b> | <b>Post:</b>                        | <b>Assistant Commissioner, Disability and Rehabilitation – 1 Post</b>   |
|            | <b>Reference:</b>                   | <b>HRM 72/173/01 MoH-HQ</b>   |
|            | <b>Salary scale:</b>                | <b>U1E</b>  |
|            | <b>Reports to:</b>                  | <b>Commissioner, Community Health</b>   |
|            | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• An MBChB Degree or its equivalent from a recognized University or Institution.</li> <li>• A Master’s Degree in Public Health or any other related discipline.</li> <li>• A postgraduate qualification in Management will be an added advantage.</li> </ul>   |
|            | <b>Experience:</b>                  | Should have knowledge in medical rehabilitation gained over a period of nine (9) years working experience, three (3) of which should be at the level of Principal.  |
|            | <b>Other requirements:</b>          | Should have strong management, communication and interpersonal skills, high integrity and a community service ethic.  |
|            | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Participate in the development and dissemination of policies and guidelines on disability and rehabilitation.</li> <li>b Provide technical support on disability and rehabilitation to the districts and Referral Hospitals.</li> <li>c Mobilize resources for the disability and rehabilitation services.</li> <li>d Coordinate and harmonize disability and rehabilitation activities with development partners.</li> <li>e Monitor and evaluate the disability and rehabilitation programs.</li> <li>f Supervise, mentor and appraise staff.</li> <li>g Perform any other duties as may be assigned from time to time.</li> </ul>   |
| <b>i.4</b> | <b>Post:</b>                        | <b>Principal Pharmacist, Quality Assurance – 1 Post</b>   |
|            | <b>Reference:</b>                   | <b>HRM 72/173/01 MoH-HQ</b>   |
|            | <b>Salary scale:</b>                | <b>U2</b>   |
|            | <b>Reports to:</b>                  | <b>Assistant Commissioner, Quality Assurance</b>  |
|            | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• Bachelor’s Degree in Pharmacy or its equivalent from a recognized University.</li> <li>• A Postgraduate qualification in Pharmacy from a recognized University.</li> </ul>   |
|            | <b>Experience:</b>                  | Should have practical experience in the delivery of pharmaceutical services gained from at least six (6) years of experience, three (3) of which should have been at the level of Senior Officer.   |
|            | <b>Other requirements:</b>          | Strong management, communication, and interpersonal skills, high integrity and a community service ethic.   |
|            | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Produce work plans and initiate policies, strategies and standards related to Pharmaceutical management (including rational drug use)</li> <li>b Liaise with the National Drug Authority and the National Drug Stores to ensure efficient operation of the National Pharmaceuticals framework.</li> <li>c Quantify the drug needs at different health delivery levels.</li> <li>d Provide capacity building and technical support to health units.</li> <li>e Monitor the performance of pharmacists and dispensers in health units.</li> <li>f Produce work plans.</li> <li>g Participate in the Ministry’s quality assurance program.</li> <li>h Advocate for compliance with the regulations and guidelines.</li> <li>i Perform any other duties as may be assigned from time to time.</li> </ul> |

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|------------|-------------------------------------|--|
| <b>i.5</b> | <b>Post:</b>                        | <b>Principal Entomologist – 1 Post</b>   |
|            | <b>Reference:</b>                   | <b>HRM 72/173/01 HQ</b>  |
|            | <b>Salary Scale:</b>                | <b>U2</b>  |
|            | <b>Reports to:</b>                  | <b>Assistant Commissioner Health Services</b>  |
|            | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• An Honors Bachelor’s Degree in Zoology and Botany or Zoology from a recognized University or Institution.</li> <li>• A post graduate qualification in Entomology</li> </ul>   |
|            | <b>Experience</b>                   | Should have a relevant experience gained over a period of six (6) years three (3) of which should be at Senior level or equivalent in a reputable organization   |
|            | <b>Other Requirements</b>           | Should have strong management, communication and interpersonal skills.   |
|            | <b>Duties and Responsibilities</b>  | <ul style="list-style-type: none"> <li>a Contribute to policy formulation related to vectors and vector borne diseases.</li> <li>b Develop programmes for control of vectors and vector borne diseases</li> <li>c Design and carry out research in relevant fields</li> <li>d Participate technical support to districts.</li> <li>e Regularly assess the performance of staff in line with Result Oriented Management.</li> <li>f Perform any other duties as may be assigned from time to time.</li> </ul>   |
| <b>i.6</b> | <b>Post:</b>                        | <b>Principal Medical Officer – 1 Post</b>  |
|            | <b>Reference:</b>                   | <b>HRM 72/173/01 MoH-HQ</b>  |
|            | <b>Salary Scale</b>                 | <b>U2</b>  |
|            | <b>Reports to:</b>                  | <b>Assistant Commissioner</b>  |
|            | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• An MBChB Degree or its equivalent from a recognized University or Institution.</li> <li>• A Postgraduate qualification in a Clinical Discipline or Health Services Management or Public Health</li> </ul>   |
|            | <b>Experience:</b>                  | At least six (6) years of professional experience, three (3) of which should have been at Senior Officer level.  |
|            | <b>Other requirements:</b>          | Should have strong management, communication and interpersonal skills.   |
|            | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Participate in the development of healthcare standards and policy.</li> <li>b Implement plans and strategies related to standards and accreditation.</li> <li>c Implement and monitor implementation of the unit budget.</li> <li>d Conduct appropriate research.</li> <li>e Maintain stakeholder relations.</li> <li>f Contribute to preparation and submission of periodic standards and accreditation performance reports.</li> <li>g Support plans for mobilization of resources for standards and accreditation activities.</li> <li>h Support the review and implementation of standards and accreditation capacity building interventions.</li> <li>i Support development and management of information systems for standards and accreditation.</li> <li>j Supervise, develop, and appraise staff.</li> <li>k Perform any other duties as may be assigned from time to time.</li> </ul> |
| <b>i.7</b> | <b>Post:</b>                        | <b>Principal Environmental Health Officer – 1 Post</b>   |
|            | <b>Reference:</b>                   | <b>HRM 72/173/01 MoH-HQ</b>  |
|            | <b>Salary scale:</b>                | <b>U2</b>  |
|            | <b>Reports to:</b>                  | <b>Assistant Commissioner, Inspection, Sanitation and Hygiene</b>  |
|            | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• An Honors Bachelor’s Degree in Environmental Health from a recognized University or Institution.</li> <li>• A postgraduate qualification in Environmental Health or Public Health from a recognized University or Institution.</li> </ul>   |
|            | <b>Experience:</b>                  | Should have at least six (6) years working experience in Environmental Health, three (3) of which should be at the level of Senior Officer.  |

|            |                                     |  |
|------------|-------------------------------------|--|
|            | <b>Other requirements:</b>          | Should have strong management, communication and interpersonal skills, high integrity and a community service ethic.   |
|            | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Plan and initiate policies, strategies and programmes for control of environmental health hazards.</li> <li>b Promote safe sewage disposal of solid or industrial waste.</li> <li>c Participate in preparation of evaluation reports.</li> <li>d Monitor environmental wastes management.</li> <li>e Promote capacity building for environmental waste management.</li> <li>f Perform any other duties as may be assigned from time to time.</li> </ul>   |
| <b>i.8</b> | <b>Post:</b>                        | <b>Principal Health Inspector – 1 Post</b>   |
|            | <b>Reference:</b>                   | <b>HRM 72/173/01 MoH-HQ</b>  |
|            | <b>Salary scale:</b>                | <b>U3</b>  |
|            | <b>Reports to:</b>                  | <b>Assistant Commissioner, Inspection, Sanitation and Hygiene</b>  |
|            | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• A Diploma in Environmental Health from a recognized University or Institution.</li> <li>• A Diploma in Management or Administration from a recognized University or Institution.</li> </ul>   |
|            | <b>Experience:</b>                  | Should have at least six (6) years working experience, three (3) of which should be at the level of Senior Health Inspector.   |
|            | <b>Other requirements:</b>          | Should have strong management, communication, and interpersonal skills, high integrity and a community service ethic.  |
|            | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Contribute to policy formulation regarding sanitation and hygiene.</li> <li>b Provide technical support to Districts and Urban authorities in sanitation and hygiene related activities.</li> <li>c Promote the development of sanitation and hygiene education materials.</li> <li>d Support districts to carry out home and environmental improvement campaigns.</li> <li>e Monitor and evaluate environmental sanitation activities.</li> <li>f Support development/review of regulations and guidelines on sanitation.</li> <li>g Advocate for compliance with regulations and guidelines on sanitation and hygiene.</li> <li>h Perform any other duties as may be assigned from time to time.</li> </ul> |
| <b>9.</b>  | <b>Post:</b>                        | <b>Senior Entomologist – 1 Post</b>  |
|            | <b>Reference:</b>                   | <b>HRM 72/173/01 MoH-HQ</b>  |
|            | <b>Salary scale:</b>                | <b>U3</b>  |
|            | <b>Reports to:</b>                  | <b>Principal Entomologist</b>  |
|            | <b>Qualifications:</b>              | An Honors Bachelor's Degree in Zoology and Botany or Zoology from a recognized University or Institution.  |
|            | <b>Experience:</b>                  | Should have a minimum of three years (3) working experience at the level of Entomologist.  |
|            | <b>Other requirements:</b>          | Should have good communication, and interpersonal skills, high integrity and a community service ethic.  |
|            | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Participate in developing programs for control of vectors and vector and vector borne diseases.</li> <li>b Participates in designing and carrying out research in relevant fields</li> <li>c Participate in coordinating capacity building.</li> <li>d Preparing and submitting of periodic performance reports.</li> <li>e Perform any other duties as may be assigned from time to time.</li> </ul>   |

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| <b>10Post:</b>                      | <b>Cold Chain Technician – 1 Post</b>   |
| <b>Reference:</b>                   | <b>HRM 72/173/01 MoH-HQ</b>   |
| <b>Salary scale:</b>                | <b>U5</b>   |
| <b>Reports to:</b>                  | <b>Senior Medical Officer</b>   |
| <b>Qualifications:</b>              | An Ordinary Diploma in Refrigeration and Air Conditioning from a recognized University or Institution.  |
| <b>Other requirements:</b>          | Should have excellent communication, and interpersonal skills, high integrity and a community service ethic.  |
| <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Planning, Installing, maintaining and servicing refrigerators and other cold chain equipment.</li> <li>b Identifying and repairing minor faults at site</li> <li>c Preparing and keeping an up-to-date cold chain inventory.</li> <li>d Adhering to professional Code of Conduct and ethics.</li> <li>e Report major faults to Assistant Engineering Officer</li> <li>f Participating in immunization programs</li> <li>g Participating in enforcement of guidelines for safe storage of vaccines and other medicines.</li> <li>h Compiling and submitting reports.</li> <li>i Perform any other duties as may be assigned from time to time.</li> </ul> |



## DETAILED JOB DESCRIPTIONS

### MINISTRY OF HEALTH – REGIONAL REFERRAL HOSPITALS (MoH – RRHs)

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| <b>i.1</b> | <b>Post:</b>                        | <b>Senior Consultant (Obstetrics and Gynaecology) – 1 Post</b>  |
|            | <b>Reference:</b>                   | <b>HRM 72/173/01 RRH</b>  |
|            | <b>Salary Scale:</b>                | <b>U1SE</b>   |
|            | <b>Reports to:</b>                  | <b>Hospital Director</b>  |
|            | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• MBChB Degree <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> <li>• Master of Medicine Degree in Obstetrics and Gynaecology <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> </ul>   |
|            | <b>Experience:</b>                  | Applicants should have a working experience of not less than nine (9) years at specialist level, three (3) of which must be at consultant level in the area of Obstetrics and Gynaecology.  |
|            | <b>Other Requirements:</b>          | <ul style="list-style-type: none"> <li>• Proven record of research and publications in peer review journal(s) will be an added advantage.</li> <li>• Should have demonstrable qualities of leadership and integrity.</li> <li>• Demonstrable ability to coach, mentor and develop staff.</li> </ul>   |
|            | <b>Duties and Responsibilities:</b> | <ol style="list-style-type: none"> <li>a Diagnose, treat and manage medical conditions and perform complicated procedures in the area of specialty.</li> <li>b Ensure efficient management of quality services in his/her area of specialty in the Regional Referral Hospital and its catchment areas.</li> <li>c Supervise and mentor Consultants, Medical Officer Special Grade, Medical Officers and other Health Professionals under him/her.</li> <li>d Train and supervise Intern Doctors.</li> <li>e Train and coordinate continuing Professional Development (CPD) in his/her area of specialty for Health Professionals at the Regional Referral Hospital and the catchment area of the Hospital.</li> <li>f Promote observance of the professional Codes of conduct And Ethics by staff under him/her.</li> <li>g Provide technical and professional advice in his/her area of specialty to Government and the Regional Referral Hospital.</li> <li>h Carry out research in his/her area of specialty.</li> <li>i Conduct national outreach services.</li> <li>j Advise on the procurement of equipment, drugs and other logistics required for efficient and effective delivery of services in his/her area of specialization</li> <li>k Perform any other duties as may be assigned from time to time.</li> </ol> |
| <b>i.2</b> | <b>Post:</b>                        | <b>Senior Consultant (Internal Medicine) – 1 Post</b>   |
|            | <b>Reference:</b>                   | <b>HRM 72/173/01 RRH</b>  |
|            | <b>Salary Scale:</b>                | <b>U1SE</b>   |
|            | <b>Reports to:</b>                  | <b>Hospital Director</b>  |
|            | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• MBChB Degree <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> <li>• Master of Medicine Degree in Internal Medicine <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> </ul>  |
|            | <b>Experience:</b>                  | Applicants should have a working experience of not less than nine (9) years at specialist level, three (3) of which must be at the level of consultant in Internal Medicine.  |
|            | <b>Other Requirements:</b>          | <ul style="list-style-type: none"> <li>• Proven record of research and publications in peer review journal(s) will be an added advantage.</li> <li>• Should have demonstrable qualities of leadership and integrity.</li> <li>• Demonstrable ability to coach and mentor staff.</li> </ul>  |

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|     | <b>Duties and Responsibilities:</b> | <p>a Diagnose, treat and manage medical conditions and perform complicated procedures in the area of specialty -</p> <p>b Ensure efficient management of quality services in his/her area of specialty in the Regional Referral Hospital and its catchment areas.</p> <p>c Supervise and mentor Consultants, Medical Officer Special Grade, Medical Officers and other Health Professionals under him/her.</p> <p>d Train and supervise Intern Doctors.</p> <p>e Train and coordinate continuing Professional Development (CPD) in his/her area of specialty for Health Professionals at the Regional Referral Hospital and the catchment area of the Hospital.</p> <p>f Promote observance of the professional Codes of conduct and Ethics by staff under him/her.</p> <p>g Provide technical and professional advice in his/her area of specialty to Government and the Regional Referral Hospital.</p> <p>h Carry out research in his/her area of specialty.</p> <p>i Conduct national outreach services.</p> <p>j Advise on the procurement of equipment, drugs and other logistics required for efficient and effective delivery of services in his/her area of specialization</p> <p>k Perform any other duties as may be assigned from time to time.</p> |
| i.3 | <b>Post:</b>                        | <b>Consultant (Public Health) – 1 Post</b>  |
|     | <b>Reference:</b>                   | <b>HRM 72/173/01 RRH</b>  |
|     | <b>Salary Scale:</b>                | <b>U1SE</b>   |
|     | <b>Reports to:</b>                  | <b>Hospital Director</b>  |
|     | <b>Qualifications:</b>              | <p>MBChB Degree <b>or</b> its equivalent from a recognized University <b>or</b> Institution. Master of Medicine Degree in Family Medicine and Community Practice <b>or</b> Master of Medicine Degree in Public Health from a recognized University <b>or</b> Institution.</p>   |
|     | <b>Experience:</b>                  | <p>Applicants should have a working experience of not less than six (6) years at specialist level, three (3) of which must be at the level of Medical Officer Special Grade (Public Health).</p>  |
|     | <b>Other Requirements:</b>          | <ul style="list-style-type: none"> <li>• Proven record of research and publications will be an added advantage. Applicants should have demonstrable qualities of leadership and integrity.</li> </ul>   |
|     | <b>Duties and Responsibilities:</b> | <p>a Assist the Senior Consultant in ensuring efficient and effective management of services in his/her area of speciality, at the Regional Referral Hospital and its catchment area.</p> <p>b Treat and manage medical conditions and perform specialist clinical procedures in the area of speciality.</p> <p>c Supervise and mentor Medical Officer Special Grade, Medical Officers and other Health Professionals under him/her.</p> <p>d Plan and coordinate training programmes for all Health Professionals under him/her.</p> <p>e Train and supervise Intern Doctors.</p> <p>f Plan and coordinate Continuous Professional Development (CPD)in his/her specialization for Health Workers at the Regional Referral Hospital and its catchment area.</p> <p>g Plan, coordinate and conduct operational research in his/her area of specialization.</p> <p>h Provide technical and professional advice in his/her area of specialization to Government and the RRH.</p> <p>i Conduct national outreach services.</p> <p>j Advise on the procurement of equipment, drugs and other logistics required for efficient and effective delivery of services in his/her area of</p>  |

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|            |                                     | <p>specialization.</p> <p>k Promote observance of Professional Codes of Conduct and Ethics.</p> <p>l Prepare and submit periodic reports.</p> <p>m Perform any other duties as may be assigned from time to time.</p>   |
| <b>i.4</b> | <b>Post:</b>                        | <b>Consultant (Pathology) - 1 Post</b>  |
|            | <b>Reference:</b>                   | <b>HRM 72/173/01 RRH</b>  |
|            | <b>Salary Scale:</b>                | <b>U1SE</b>   |
|            | <b>Reports to:</b>                  | <b>Hospital Director</b>  |
|            | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• MBChB Degree or its equivalent from a recognized University/Institution.</li> <li>• Master of Medicine Degree in Pathology <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> </ul>   |
|            | <b>Experience:</b>                  | Applicants should have a working experience of not less than six (6) years at specialist level three (3) of which must be at the level of Medical Officer Special Grade (Pathology).  |
|            | <b>Other Requirements:</b>          | <ul style="list-style-type: none"> <li>• Proven record of research and publications will be an added advantage.</li> <li>• Applicants should have demonstrable qualities of leadership and integrity.</li> </ul>  |
|            | <b>Duties and Responsibilities:</b> | <p>a Assist the Senior Consultant in ensuring efficient and effective management of services in his/her area of specialty, at the Regional Referral Hospital and its catchment area.</p> <p>b Treat and manage medical conditions and perform specialist clinical procedures in the area of specialty.</p> <p>c Supervise and mentor Medical Officer Special Grade, Medical Officers and other Health Professionals under him/her.</p> <p>d Plan and coordinate training programmes for all Health Professionals under him/ her.</p> <p>e Train and supervise Intern Doctors.</p> <p>f Plan and coordinate CPD in his/her specialization for Health Workers at the Regional Referral Hospital and its catchment area.</p> <p>g Plan, coordinate and conduct operational research in his/her area of specialization.</p> <p>h Provide technical and professional advice in his/her area of specialization to Government and the RRH.</p> |
| <b>i.5</b> | <b>Post:</b>                        | <b>Consultant (ENT) - 1 Post</b>  |
|            | <b>Reference:</b>                   | <b>HRM 72/173/01 RRH</b>  |
|            | <b>Salary Scale:</b>                | <b>U1SE</b>   |
|            | <b>Reports to:</b>                  | <b>Hospital Director</b>  |
|            | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• MBChB Degree or its equivalent from a recognized University or Institution.</li> <li>• Master of Medicine Degree in ENT or its equivalent from a recognized University or Institution.</li> </ul>  |
|            | <b>Experience:</b>                  | Applicants should have a working experience of at least six (6) years at specialist level, three (3) of which must be at the level of Medical Officer Special Grade (ENT).  |
|            | <b>Other Requirements:</b>          | <ul style="list-style-type: none"> <li>• Proven record of research and publications will be an added advantage.</li> <li>• Applicants should have demonstrable qualities of leadership and integrity.</li> </ul>  |
|            | <b>Duties and Responsibilities:</b> | <p>a Assist the Senior Consultant in ensuring efficient and effective management of services in his/her area of speciality, at the Regional Referral Hospital and its catchment area.</p> <p>b Treat and manage medical conditions and perform specialist clinical procedures in the area of speciality.</p> <p>c Supervise and mentor Medical Officer Special Grade, Medical Officers and other Health Professionals under him/her.</p> <p>d Plan and coordinate training programmes for all Health Professionals under him/her.</p>   |

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|            |   | <p>e Train and supervise Intern Doctors.</p> <p>f Plan and coordinate Continuous Professional Development (CPD) in his/her specialization for Health Workers at the Regional Referral Hospital and its catchment area.</p> <p>g Plan, coordinate and conduct operational research in his/her area of specialization.</p> <p>h Provide technical and professional advice in his/her area of specialization to Government and the RRH.</p> <p>i Conduct national outreach services.</p> <p>j Advise on the procurement of equipment, drugs and other logistics required for efficient and effective delivery of services in his/her area of specialization.</p> <p>k Promote observance of Professional Codes of Conduct and Ethics.</p> <p>l Prepare and submit periodic reports.</p> <p>m Perform any other duties as may be assigned from time to time.</p>   |
| <b>i.6</b> | <b>Post:</b>                              | <b>Consultant (Ophthalmology) – 2 Posts</b>  |
|            | <b>a. Reference:</b>                      | <b>HRM 72/173/01 ARUA RRH – 1 Post</b><br><b>HRM 72/173/01 RRH – 1 Post</b>  |
|            | <b>a. f. Salary Scale:</b>                | <b>U1SE</b>  |
|            | <b>a. g. Reports to:</b>                  | <b>Hospital Director</b>   |
|            | <b>a. h. Qualifications:</b>              | <ul style="list-style-type: none"> <li>• MBChB Degree or its equivalent from a recognized University or Institution.</li> <li>• Master of Medicine Degree in Ophthalmology or its equivalent from a recognized University or Institution.</li> </ul>   |
|            | <b>a. i. Experience:</b>                  | Applicants should have a working experience of at least six (6) years at specialist level, three (3) of which must be at the level of Medical Officer Special Grade (Ophthalmology).   |
|            | <b>a. j. Other Requirements:</b>          | <ul style="list-style-type: none"> <li>• Proven record of research and publications will be an added advantage.</li> <li>• Applicants should have demonstrable qualities of leadership and integrity.</li> </ul>   |
|            | <b>a. k. Duties and Responsibilities:</b> | <p>a Assist the Senior Consultant in ensuring efficient and effective management of services in his/her area of specialty, at the Regional Referral Hospital and its catchment area.</p> <p>b Treat and manage medical conditions and perform specialist clinical procedures in the area of specialty.</p> <p>c Supervise and mentor Medical Officer Special Grade, Medical Officers and other Health Professionals under him/her.</p> <p>d Plan and coordinate training programmes for all Health Professionals under him/her.</p> <p>e Train and supervise Intern Doctors.</p> <p>f Plan and coordinate Continuous Professional Development (CPD) in his/her specialization for Health Workers at the Regional Referral Hospital and its catchment area.</p> <p>g Plan, coordinate and conduct operational research in his/her area of specialization.</p> <p>h Provide technical and professional advice in his/her area of specialization to Government and the RRH.</p> <p>i Conduct national outreach services.</p> <p>j Advise on the procurement of equipment, drugs and other logistics required for efficient and effective delivery of services in his/her area of specialization.</p> <p>k Promote observance of Professional Codes of Conduct and Ethics.</p> <p>l Prepare and submit periodic reports.</p> <p>m Perform any other duties as may be assigned from time to time.</p> |
| <b>7</b>   | <b>Post:</b>                              | <b>Medical Officer Special Grade (ENT) – 2 Posts</b>   |
|            | <b>Reference:</b>                         | <b>HRM 72/173/01 - RRH</b>   |
|            | <b>Salary Scale:</b>                      | <b>U2</b>  |

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|          | <b>Reports to:</b>                  | <b>Consultant (ENT)</b>  |
|          | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• MBChB Degree or its equivalent from a recognized University or Institution.</li> <li>• Master of Medicine Degree in ENT or its equivalent from a recognized University or Institution.</li> </ul>   |
|          | <b>Other Requirements:</b>          | Applicants should have demonstrable qualities of leadership and integrity.   |
|          | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Assist in ensuring efficient management of services in his/her specialization at the Hospital and the catchment area covered by the Hospital.</li> <li>b Supervise and mentor Medical Officers, Interns and other Health Professionals under him/her.</li> <li>c Plan and coordinate training programmes for Health Professionals under him/her.</li> <li>d Plan and coordinate Continuous Professional Development (CPD) in his/her specialty, for Health professionals at the Hospital.</li> <li>e Provide technical and professional advice in his/her area of specialization to Government and the Institution.</li> <li>f Carry out research in his/her area of specialty.</li> <li>g Promote observance of Professional Codes of Conduct and Ethics.</li> <li>h Prepare and submit periodic reports.</li> <li>i Perform any other duties as may be assigned from time to time.</li> </ul> |
| <b>8</b> | <b>Post:</b>                        | <b>Medical Officer Special Grade (Public Health) - 1 Post</b>  |
|          | <b>Reference:</b>                   | <b>HRM 72/173/01 RRH</b>   |
|          | <b>Salary Scale:</b>                | <b>U2</b>  |
|          | <b>Reports to:</b>                  | <b>Consultant (Public Health)</b>  |
|          | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• MBChB Degree or its equivalent from a recognized University or Institution.</li> <li>• Master of Medicine Degree in Family Medicine and Community Practice or Master of Medicine Degree in Public Health from a recognized University or Institution.</li> </ul>  |
|          | <b>Other Requirements:</b>          | <ul style="list-style-type: none"> <li>• Applicants should have demonstrable qualities of leadership and integrity.</li> </ul>   |
|          | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Assist in ensuring efficient management of services in his/her specialization at the Hospital and the catchment area covered by the Hospital.</li> <li>b Supervise and mentor Medical Officers, Interns and other Health Professionals under him/her.</li> <li>c Plan and coordinate training programmes for Health Professionals under him/her.</li> <li>d Plan and coordinate Continuous Professional Development (CPD) in his/her specialty, for Health professionals at the Hospital.</li> <li>e Provide technical and professional advice in his/her area of specialization to Government and the Institution.</li> <li>f Carry out research in his/her area of specialty.</li> <li>g Compile and submit periodic reports.</li> <li>h Promote observance of Professional Codes of Conduct and Ethics.</li> <li>i Perform any other duties as may be assigned from time to time.</li> </ul> |
| <b>9</b> | <b>Post:</b>                        | <b>Medical Officer Special Grade (Pathology) – 1 Post</b>  |
|          | <b>Reference:</b>                   | <b>HRM 72/173/01 RRH</b>   |
|          | <b>Salary Scale:</b>                | <b>U2</b>  |
|          | <b>Reports to:</b>                  | <b>Consultant (Pathology)</b>  |
|          | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• MBChB Degree or its equivalent from a recognized University or</li> </ul>   |

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|           |                                       | <p>Institution.</p> <ul style="list-style-type: none"> <li>• Master of Medicine Degree in Pathology <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> </ul>   |
|           | <b>Other Requirements:</b>            | Applicants should have demonstrable qualities of leadership and integrity.  |
|           | <b>Duties &amp; Responsibilities:</b> | <p>a Assist in ensuring efficient management of services in his/her specialization at the Hospital and the catchment area covered by the Hospital.</p> <p>b Supervise and mentor Medical Officers, Interns and other Health Professionals under him/her.</p> <p>c Plan and coordinate training programmes for Health Professionals under him/her.</p> <p>d Plan and coordinate Continuous Professional Development (CPD) in his/her specialty, for Health professionals at the Hospital.</p> <p>e Provide technical and professional advice in his/her area of specialization to Government and the Institution.</p> <p>f Carry out research in his/her area of specialty.</p> <p>g Compile and submit periodic reports.</p> <p>h Perform any other duties as may be assigned from time to time.</p>  |
| <b>10</b> | <b>Post:</b>                          | <b>Medical Officer Special Grade (Paediatrics and Child Health) - 1 Post</b>  |
|           | <b>Reference:</b>                     | <b>HRM 72/173/01 KAYUNGA RRH</b>  |
|           | <b>Salary Scale:</b>                  | <b>U2</b>   |
|           | <b>Reports to:</b>                    | <b>Consultant (Paediatrics and Child Health)</b>  |
|           | <b>Qualifications:</b>                | <ul style="list-style-type: none"> <li>• MBChB Degree <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> <li>• Master of Medicine Degree in Paediatrics and Child Health <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> </ul>   |
|           | <b>Other Requirements:</b>            | Applicants should have demonstrable qualities of leadership and integrity.  |
|           | <b>Duties and Responsibilities:</b>   | <p>a Assist in ensuring efficient management of services in his/her specialization at the Hospital and the catchment area covered by the Hospital.</p> <p>b Supervise and mentor Medical Officers, Interns and other Health Professionals under him/her.</p> <p>c Plan and coordinate training programmes for Health Professionals under him/her.</p> <p>d Plan and coordinate Continuous Professional Development (CPD) in his/her speciality, for Health professionals at the Hospital.</p> <p>e Provide technical and professional advice in his/her area of specialization to Government and the Institution.</p> <p>f Carry out research in his/her area of speciality.</p> <p>g Promote observance of Professional Codes of Conduct and Ethics.</p> <p>h Prepare and submit periodic reports.</p> <p>Perform any other duties as may be assigned from time to time.</p> |
| <b>11</b> | <b>Post:</b>                          | <b>Senior Principal Assistant Nursing Officer – 1 Post</b>  |
|           | <b>Reference:</b>                     | <b>HRM 72/173/01 RRH</b>  |
|           | <b>Salary Scale:</b>                  | <b>U2</b>   |
|           | <b>Reports to:</b>                    | <b>Hospital Director</b>  |
|           | <b>Qualifications:</b>                | <ul style="list-style-type: none"> <li>• Must have trained at Diploma level or its equivalent in any two of the following disciplines: Diploma in Midwifery (URM), Diploma in Nursing (URN), Diploma in Comprehensive Nursing (RCN) and Diploma in Paediatric Nursing (RPN) from a recognized Institution.</li> </ul>   |

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|           |                                     | <ul style="list-style-type: none"> <li>Should have a Diploma in Administration or Management from a recognized institution.</li> </ul>  |
|           | <b>Other Requirements:</b>          | Should have nine (9) years working experience, three (3) of which should have been at the level of Principal Assistant Nursing Officer.   |
|           | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Assist in planning, directing, coordinating, budgeting, monitoring and evaluating nursing services for the Hospital.</li> <li>b Ensure twenty-four (24) hour coverage by nursing staff.</li> <li>c Requisition for equipment and other supplies.</li> <li>d Ensure that equipment is secure, functional and well maintained.</li> <li>e Assess the performance of Nursing Staff as well as coaching, mentoring and training them.</li> <li>f Initiate and participate in operational research activities.</li> <li>g Promote observance of the Professional Codes of Conduct and Ethics by staff under him or her.</li> <li>h Assist in planning, implementing and monitoring outreach services in the catchment area.</li> <li>i Manage and account for allocated resources.</li> <li>j Perform any other duties as may be assigned from time to time.</li> </ul>   |
| <b>12</b> | <b>Post:</b>                        | <b>Principal Ophthalmic Clinical Officer - 1 Post</b>   |
|           | <b>Reference:</b>                   | <b>HRM 72/173/01 RRH</b>  |
|           | <b>Salary Scale:</b>                | <b>U3</b>   |
|           | <b>Reports to:</b>                  | <b>Hospital Director</b>  |
|           | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>Must have a Diploma in Clinical Ophthalmology <b>or</b> its equivalent from a recognized Institution.</li> <li>Must have a Diploma in Management <b>or</b> Administration from a recognized Institution.</li> </ul>  |
|           | <b>Experience:</b>                  | Must have served for at least six (6) years in Clinical Ophthalmology, three (3) of which should have been at the level of Senior Ophthalmic Clinical Officer in a reputable Institution.   |
|           | <b>Other requirements:</b>          | Good communication, interpersonal and team building skills as well as fully developed counseling skills.  |
|           | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Participate in planning, budgeting, monitoring and evaluating ophthalmic clinical activities.</li> <li>b Manage and account for allocated resources.</li> <li>c Diagnose, treat and manage patients with eye illnesses.</li> <li>d Refer complicated cases to an Ophthalmologist.</li> <li>e Ensure maximum protection of patients, relatives and staff.</li> <li>f Carry out community sensitization about eye health.</li> <li>g Initiate and participate in research activities.</li> <li>h Impart knowledge and skills to students and staff.</li> <li>i Promote observance of the professional Codes of Conduct and Ethics by staff under him/or her.</li> <li>j Carry out Human Resource Management activities such as identifying manpower needs, training, leave and deployment.</li> <li>k Compile and submit reports.</li> <li>l Perform any other duties as may be assigned from time to time.</li> </ul> |
| <b>13</b> | <b>Post:</b>                        | <b>Principal Public Health Dental Officer – 1 Post</b>  |
|           | <b>Reference:</b>                   | <b>HRM 72/173/01 RRH</b>  |
|           | <b>Salary Scale:</b>                | <b>U3</b>   |
|           | <b>Reports to:</b>                  | <b>Hospital Director</b>  |
|           | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>Must have a Diploma in Public Health Dentistry from a recognized Institution.</li> <li>Must have a Diploma in Management or Administration from a recognized institution.</li> </ul>   |

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|           | <b>Experience:</b>                  | Must have a working experience of six (6) years, three (3) of which should be at the level of Senior Public Health Dental Officer in a reputable Institution.   |
|           | <b>Other Requirements:</b>          | Good communication, team building, interpersonal and analytical skills.   |
|           | <b>Duties and responsibilities:</b> | <ul style="list-style-type: none"> <li>a Diagnose and manage patients.</li> <li>b Organize and conduct outreach services.</li> <li>c Requisition for equipment and other supplies.</li> <li>d Ensure that equipment is secure, functional and well maintained.</li> <li>e Impart knowledge and skills to students and staff.</li> <li>f Plan, budget, monitor and evaluate public dental health activities.</li> <li>g Manage and account for allocated resources.</li> <li>h Promote observance of the professional Codes of Conduct and Ethics by staff.</li> <li>i Carry out human resource management activities such as identifying manpower and training needs.</li> <li>j Initiate and participates in research activities.</li> <li>k Compile and submit periodic reports.</li> <li>l Perform any other duties as may be assigned from time to time.</li> </ul> |
| <b>14</b> | <b>Post:</b>                        | <b>Senior Anaesthetic Officer – 1 Post</b>  |
|           | <b>Reference:</b>                   | <b>HRM 72/173/01 RRH</b>  |
|           | <b>Salary Scale:</b>                | <b>U4</b>   |
|           | <b>Reports to:</b>                  | <b>Principal Anaesthetic Officer</b>  |
|           | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• A Diploma in Anaesthesia from a recognized Institution.</li> <li>• Allied Health or Nursing professional.</li> </ul>   |
|           | <b>Experience</b>                   | Must have served for three (3) years as Anaesthetic Officer.  |
|           | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Participate in clinical work and ensure proper management of patients.</li> <li>b Participate in the management of disaster situations and provide resuscitation services.</li> <li>c Ensure support supervision in theatres and that standards of anesthesia are maintained in the Hospital.</li> <li>d Participate in planning and budgeting for the Anaesthetic Unit.</li> <li>e Manage and account for allocated resources.</li> <li>f Impart knowledge to students and staff.</li> <li>g Perform any other duties assigned from time to time.</li> </ul>  |
| <b>15</b> | <b>Post:</b>                        | <b>Senior Ophthalmic Clinical Officer – 4 Posts</b>   |
|           | <b>Reference:</b>                   | <b>HRM 72/173/24 Moroto RRH – 1 Post</b><br><b>HRM 72/173/01 RRH – 3 Posts</b>  |
|           | <b>Salary Scale:</b>                | <b>U4</b>   |
|           | <b>Reports to:</b>                  | <b>Medical Officer Special Grade (Ophthalmology)</b>  |
|           | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• A Diploma in Clinical Ophthalmology from a recognized Institution.</li> <li>• Must be a Clinical Officer <b>or</b> a Registered Nurse/Midwife <b>or</b> Comprehensive Nurse.</li> </ul>  |
|           | <b>Experience:</b>                  | Must have served for at least three (3) years as an Ophthalmic Clinical Officer in a reputable Institution.   |
|           | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Diagnose, treat and manage patients with eye diseases.</li> <li>b Refer complicated cases to Medical Officer Special Grade (Ophthalmology).</li> <li>c Ensure protection of patients, relatives and staff.</li> <li>d Carry out community sensitization about eye health care.</li> <li>e Initiate and participate in research activities.</li> <li>f Impart knowledge and skills to staff and students.</li> <li>g Promote observance of the Professional Codes of Conduct and Ethics by staff under him/her.</li> <li>h Participate in planning, budgeting, monitoring and evaluating ophthalmic</li> </ul>  |



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|           |                                     | <p>clinical activities</p> <ul style="list-style-type: none"> <li>i Manage and account for allocated resources.</li> <li>j Compile and submit periodic reports.</li> <li>k Perform any other duties as may be assigned from time to time.</li> </ul>  |
| <b>16</b> | <b>Post:</b>                        | <b>Senior Orthopaedic Officer – 1 Post</b>  |
|           | <b>Reference:</b>                   | <b>HRM 72/173/01 LIRA RRH</b>   |
|           | <b>Salary Scale:</b>                | <b>U4</b>   |
|           | <b>Reports to:</b>                  | <b>Principal Orthopaedic Officer</b>  |
|           | <b>Qualifications:</b>              | Must have a Diploma in Orthopedic Medicine <b>or</b> its equivalent from a recognized Institution.  |
|           | <b>Experience:</b>                  | Must have worked for at least three (3) years as an Orthopaedic Officer in a reputable Institution.   |
|           | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Participate in clinical work and ensure proper management of patients.</li> <li>b Liaise with Ward/Theatre management in pre and post-operative patient care.</li> <li>c Supervise and coordinate all Orthopaedic activities in the Hospital.</li> <li>d Ensure that equipment is secure, functional and well maintained.</li> <li>e Participate in planning and budgeting for the Orthopaedic Unit and account for the allocated resources.</li> <li>f Participate in conducting operational research and develop appropriate technologies.</li> <li>g Participate in preparing Orthopaedic reports for the Orthopaedic Unit and submit to the relevant authorities.</li> <li>h Perform any other duties as may be assigned from time to time.</li> </ul> |
| <b>17</b> | <b>Post:</b>                        | <b>Dental Surgeon –1 Post</b>   |
|           | <b>Reference:</b>                   | <b>HRM 72/173/01 RRH</b>  |
|           | <b>Salary Scale:</b>                | <b>U4</b>   |
|           | <b>Reports to:</b>                  | <b>Senior Dental Surgeon</b>  |
|           | <b>Qualifications:</b>              | Must have a Bachelor of Dental Surgery or its equivalent from a recognized University or Institution.   |
|           | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Diagnose, treat and properly manage patients.</li> <li>b Review and evaluate patients referred by Public Health Dental Officers.</li> <li>c Carry out Oral/Dental Health education for patients and communities.</li> <li>d Impart knowledge and skills to students and staff.</li> <li>e Plan for activities of the Unit.</li> <li>f Supervise and appraise staff under him/her.</li> <li>g Participate in research activities.</li> <li>h Adhere to the Professional Codes of Conduct and Ethics.</li> <li>i Manage and account for allocated resources.</li> <li>j Compile and submit periodic reports.</li> <li>k Perform any duties as may be assigned from time to time.</li> </ul>  |
| <b>18</b> | <b>Post:</b>                        | <b>Senior Clinical Officer – 1 Post</b>   |
|           | <b>Reference:</b>                   | <b>HRM 72/173/01 RRH</b>  |
|           | <b>Salary Scale:</b>                | <b>U4</b>   |
|           | <b>Reports to:</b>                  | <b>Senior Clinical Officer</b>  |
|           | <b>Qualifications:</b>              | Must have a Diploma in Clinical Medicine and Community Health <b>or</b> its equivalent from a recognized Institution.   |
|           | <b>Experience:</b>                  | Should have worked for at least three (3) years as Clinical Officer in a reputable Institution.   |
|           | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Treat and ensure proper management of patients.</li> <li>b Refer complicated cases to the Senior Clinical Officer.</li> <li>c Liaise with other cadres in the Unit in the delivery of quality health care to patients.</li> <li>d Participate in the implementation of primary health care activities.</li> </ul>  |

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|           |                                       | <ul style="list-style-type: none"> <li>e Participate in research activities.</li> <li>f Participate in the collection of health data.</li> <li>g Participate in teaching staff, patients and the public.</li> <li>h Promote the observance of the professional Codes of Conduct and Ethics.</li> <li>i Compile and submit periodic reports.</li> <li>j Perform any other duties as may be assigned from time to time.</li> </ul>  |
| <b>19</b> | <b>Post:</b>                          | <b>Senior Physiotherapist - 1 Post</b>  |
|           | <b>1 Reference:</b>                   | <b>HRM 72/173/24 MOROTO RRH</b>   |
|           | <b>2 Salary Scale:</b>                | <b>U4</b>   |
|           | <b>3 Reports to:</b>                  | <b>Principal Physiotherapist</b>  |
|           | <b>4 Qualifications:</b>              | Must have a Diploma in Physiotherapy from a recognized Institution.   |
|           | <b>5 Experience:</b>                  | Must have served for at least three (3) years as a Physiotherapist.   |
|           | <b>6 Other requirements:</b>          | Good communication, interpersonal, counseling and team building skills.   |
|           | <b>7 Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Diagnose and manage patients.</li> <li>b Provide rehabilitative services to patients.</li> <li>c Advise on specifications for physiotherapy appliances.</li> <li>d Train patients on the use of physiotherapy methods and appliances.</li> <li>e Organize and conduct physiotherapy outreach services.</li> <li>f Requisition for equipment and other supplies for the unit.</li> <li>g Ensure quality assurance in physiotherapy services.</li> <li>h Ensure physiotherapy equipment is secure, functional and well maintained.</li> <li>i Initiate and participate in research activities.</li> <li>j Impart knowledge and skills to students and staff.</li> <li>k Ensure that Staff adhere to the relevant Codes of Conduct and Ethics.</li> <li>l Carry out human resource management activities like identifying manpower needs, training, leave and deployment.</li> <li>m Participate in planning, budgeting, coordination, monitoring and evaluation of physiotherapy activities.</li> <li>n Manage and account for allocated resources.</li> <li>o Compile and submit periodic reports.</li> <li>p Perform any other duties as may be assigned from time to time.</li> </ul> |
| <b>20</b> | <b>Post:</b>                          | <b>Senior Psychiatric Clinical Officer – 1 Post</b>   |
|           | <b>Reference:</b>                     | <b>HRM 72/173/24 Moroto RRH</b>   |
|           | <b>Salary Scale:</b>                  | <b>U4</b>   |
|           | <b>Reports to:</b>                    | <b>Principal Psychiatric Clinical Officer</b>   |
|           | <b>Qualifications:</b>                | Must have a Diploma in Mental Health or its equivalent from a recognized Institution  |
|           | <b>Experience:</b>                    | Must have served for at least three (3) years as a Psychiatric Clinical Officer.  |
|           | <b>Other Requirements:</b>            | Should have good communication, interpersonal and team building skills.   |
|           | <b>Duties and Responsibilities:</b>   | <ul style="list-style-type: none"> <li>a Treat and manage patients.</li> <li>b Refer complicated cases.</li> <li>c Conduct health education to patients.</li> <li>d Ensure quality assurance in clinical work.</li> <li>e Initiate and participate in research activities.</li> <li>f Impart knowledge and skills to students and staff.</li> <li>g Participate in planning, budgeting, coordinating, monitoring and evaluating clinical work.</li> <li>h Manage and account for allocated resources.</li> <li>i Promote observance of the professional Codes of Conduct and Ethics.</li> <li>j Perform any other duties as may be assigned from time to time.</li> </ul>   |
| <b>21</b> | <b>Post:</b>                          | <b>Hospital Administrator – 1 Post</b>  |
|           | <b>Reference:</b>                     | <b>HRM/72/173/01 Kayunga RRH</b>  |

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|     | <b>Salary Scale:</b>                      | <b>U4</b>   |
|     | <b>Reports to:</b>                        | <b>Senior Hospital Administrator</b>  |
|     | <b>Qualifications:</b>                    | Bachelor's Degree in Social Sciences or Arts or SWASA or Public Administration or Business Administration (Management option) or Management Science from a recognized University or Institution.  |
|     | <b>Duties and Responsibilities:</b>       | <ul style="list-style-type: none"> <li>a Participate in planning and budgeting for Hospital logistics</li> <li>b Maintain adequate supplies to the Hospital</li> <li>c Supervise, mentor and appraise staff.</li> <li>d Supervise the utilization of hospital infrastructure, facilities and equipment.</li> <li>e Facilitate the provision of security to the hospital staff and assets</li> <li>f Manage the security of the Hospital staff, equipment and infrastructure</li> <li>g Compile and submit reports.</li> </ul>   |
| 22. | <b>Post:</b>                              | <b>Ophthalmic Clinical Officer - 1 Post</b>   |
|     | <b>Reference:</b>                         | <b>HRM 72/173/01 ARUA RRH</b>   |
|     | <b>Salary Scale:</b>                      | <b>U5</b>   |
|     | <b>Reports to:</b>                        | <b>Senior Ophthalmic Clinical Officer</b>   |
|     | <b>Qualifications:</b>                    | <ul style="list-style-type: none"> <li>• Must have a Diploma in Ophthalmology from a recognized Institution.</li> <li>• Must be a Clinical Officer <b>or</b> a Registered Nurse/Midwife <b>or</b> Comprehensive Nurse.</li> </ul>   |
|     | <b>Duties and responsibilities:</b>       | <ul style="list-style-type: none"> <li>a Participate in diagnosing, treating and managing patients with eye conditions.</li> <li>b Refer complicated eye conditions to Senior Ophthalmic Clinical Officer.</li> <li>c Assist in management of static and mobile eye units.</li> <li>d Carry out equipment maintenance and ensure that they are functional and secure.</li> <li>e Participate in research activities.</li> <li>f Adhere to the Professional Codes of Conduct and Ethics.</li> <li>g Manage and account for allocated resources.</li> <li>h Compile and submit periodic reports.</li> <li>i Perform any other duties as may be assigned from time to time.</li> </ul> |
| 23  | <b>Post:</b>                              | <b>Orthopaedic Officer – 1 Post</b>   |
|     | <b>1.a Reference:</b>                     | <b>HRM 72/173/01 RRH</b>  |
|     | <b>1.b Salary Scale:</b>                  | <b>U5</b>   |
|     | <b>1.d Reports to:</b>                    | <b>Senior Orthopaedic Officer</b>   |
|     | <b>1.d Qualifications:</b>                | Must have a Diploma in Orthopaedic Medicine or its equivalent from a recognized Institution.  |
|     | <b>1.e Other Requirements:</b>            | Should have good communication, interpersonal and team building skills.   |
|     | <b>1.f Duties &amp; Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Participate in Clinical work and ensure proper management of patients.</li> <li>b Care for and service Orthopaedic equipment regularly.</li> <li>c Participate in research activities.</li> <li>d Promote the observance of the professional Codes of Conduct and Ethics.</li> <li>e Manage and account for allocated resources.</li> <li>f Compile and submit periodic reports.</li> <li>g Perform any other duties as may be assigned from time to time.</li> </ul>  |
| 22  | <b>Post:</b>                              | <b>Orthopaedic Technician - 1 Post</b>  |
|     | <b>1.g Reference:</b>                     | <b>HRM 72/173/24 Moroto RRH</b>   |
|     | <b>1.h Salary Scale:</b>                  | <b>U5</b>   |
|     | <b>1.i Reports to:</b>                    | <b>Senior Orthopaedic Technologist</b>  |
|     | <b>1.j Qualifications:</b>                | Must have a Diploma in Orthopaedic Technology from a recognized Institution.  |

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|    | <b>1.1 Other Requirements:</b>          | Should have good communication, interpersonal and team building skills.   |
|    | <b>1.1 Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Participate in designing, fabricating and fitting Orthopaedic appliances for patients.</li> <li>b Refer complicated cases to the Senior Orthopaedic Technologist.</li> <li>c Carry out Health Education on maintenance of fabricated prosthetic appliances.</li> <li>d Impart knowledge and skills to students and staff.</li> <li>e Promote the observance of the professional Codes of Conduct and Ethics.</li> <li>f Participate in research activities.</li> <li>g Manage and account for allocated resources.</li> <li>h Compile and submit periodic reports to the Senior Orthopaedic Technologist.</li> <li>i Perform any other duties as may be assigned from time to time.</li> </ul> |
| 23 | <b>Post:</b>                            | <b>Anaesthetic Officer – 5 Posts</b>  |
| 23 | <b>Reference:</b>                       | <b>HRM/72/173/01 RRH - 2 posts</b><br><b>HRM/72/173/01 Kayunga RRH - 2 post</b><br><b>HRM 72/173/34 UPS -1post</b>  |
| 23 | <b>Salary Scale:</b>                    | <b>U5</b>   |
| 23 | <b>Reports to:</b>                      | <b>Senior Anaesthetic Officer</b>   |
| 23 | <b>Qualifications:</b>                  | Must have a Diploma in Anaesthesia from a recognized Institution.   |
| 23 | <b>Duties and Responsibilities:</b>     | <ul style="list-style-type: none"> <li>a Participate in clinical work and ensure proper management of patients.</li> <li>b Liaise with Ward management in pre and post operative patient care.</li> <li>c Participate in the management of disaster situations and provide resuscitation services.</li> <li>d Ensure that equipment is functional and well maintained.</li> <li>e Promote the observance of the professional Codes of Conduct and Ethics.</li> <li>f Perform any duties assigned by the Senior Anaesthetic Officer.</li> </ul>  |
| 24 | <b>Post:</b>                            | <b>Physiotherapist – 1 Post</b>   |
| 24 | <b>Reference:</b>                       | <b>HRM 72/173/01 RRH</b>  |
| 24 | <b>Salary Scale:</b>                    | <b>U5</b>   |
| 24 | <b>Reports to:</b>                      | <b>Senior Physiotherapist</b>   |
| 24 | <b>Qualifications:</b>                  | <ul style="list-style-type: none"> <li>• Must have a Diploma in Physiotherapy from a recognized Institution.</li> </ul>   |
| 24 | <b>Duties and Responsibilities:</b>     | <ul style="list-style-type: none"> <li>a Carries out physiotherapy treatment to patients.</li> <li>b Provides movement aides to disabled patients.</li> <li>c Ensures that equipment is functional and well maintained.</li> <li>d Ensures safety of patients and Staff.</li> <li>e Educates patients and Staff on how to avoid the occurrence of disabilities.</li> <li>f Participates in teaching and supervision of students.</li> <li>g Participates in Primary Health Care activities.</li> <li>h Performs any other duties as may be assigned from time to time.</li> </ul>   |
| 25 | <b>Post:</b>                            | <b>Occupational Therapist - 1 Post</b>  |
| 25 | <b>Reference:</b>                       | <b>HRM 72/173/01 RRH</b>  |
| 25 | <b>Salary Scale:</b>                    | <b>U5</b>   |
| 25 | <b>Reports to:</b>                      | <b>Senior Occupational Therapist</b>  |
| 25 | <b>Qualifications:</b>                  | Must have a Diploma in Occupational Therapy from a recognized Institution.  |
| 25 | <b>Duties and Responsibilities:</b>     | Should have good communication, interpersonal and team building skills.   |
| 25 | <b>Qualifications:</b>                  | <ul style="list-style-type: none"> <li>a Facilitate and train persons with disabilities in special occupation activities.</li> </ul>  |

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|    |                                     | <ul style="list-style-type: none"> <li>b Counsel persons with disability.</li> <li>c Participate in outreach services.</li> <li>d Requisition for equipment and other supplies.</li> <li>e Ensure that equipment are secure, functional and well maintained.</li> <li>f Train and supervise Occupational Therapy Helpers in rehabilitative skills.</li> <li>g Participate in research activities.</li> <li>h Promote the observance of the professional Codes of Conduct and Ethics.</li> <li>i Manage and account for allocated resources.</li> <li>j Compile and submit periodic reports</li> <li>k Perform any other duties as may be assigned from time to time.</li> </ul>   |
| 26 | <b>Post:</b>                        | <b>Assistant Nursing Officer (Palliative Care) - 1 Post</b>   |
| 26 | <b>Reference:</b>                   | <b>HRM 72/173/01 RRH</b>  |
| 26 | <b>Salary Scale:</b>                | <b>U5</b>   |
| 26 | <b>Reports to:</b>                  | <b>Senior Assistant Nursing Officer</b>   |
| 26 | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• Must have a Diploma in Nursing <b>or</b> Comprehensive Nursing from a recognized Institution.</li> <li>• Evidence of at least six months training in Palliative Care from a recognized Institution.</li> </ul>   |
| 26 | <b>Experience:</b>                  | Must have served for three (3) years as an Enrolled Nurse.  |
| 26 | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Receive patients, register admissions, discharge patients and record deaths.</li> <li>b Provide nursing care services to patients.</li> <li>c Keep patients comfortable and ensure a clean and safe environment.</li> <li>d Ensure that aseptic techniques are observed.</li> <li>e Participate in bedside nursing procedures as a member of the caring team.</li> <li>f Participate in Doctors ward rounds.</li> <li>g Prepare patient for meals and participate in serving them.</li> <li>h Compile daily Ward reports and hand over to in-coming shift.</li> <li>i Participate in research activities.</li> <li>j Impart knowledge and skills to students and staff.</li> <li>k Manage and account for allocated resources.</li> <li>l Adhere to the relevant Codes of Conduct and Ethics.</li> <li>m Perform any other duties as may be assigned from time to time.</li> </ul> |
| 27 | <b>Post:</b>                        | <b>Assistant Engineering Officer (Electrical) – 2 Posts</b>   |
| 27 | <b>Reference:</b>                   | <b>HRM 72/173/17 Mubende RRH – 1 post</b><br><b>HRM 72/173/01 RRH – 1 post</b>  |
| 27 | <b>Salary Scale:</b>                | <b>U5</b>   |
| 27 | <b>Reports to:</b>                  | <b>Biomedical Engineer</b>  |
| 27 | <b>Qualifications:</b>              | Must have an Ordinary Diploma in Electrical Engineering or its Equivalent from a recognized Institution.  |
| 27 | <b>Experience:</b>                  | Three (3) years' experience in a Health Institution at a level of Engineering Assistant (Electrical).   |
| 27 | <b>Other requirements:</b>          | Good supervisory, analytical and report writing skills.   |
| 27 | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Participate in installation, repair and maintenance of machinery and equipment in the Institute.</li> <li>b Participate in the servicing and repair of medical plants.</li> <li>c Inspect and detect faulty equipment; corrects the faults and/or recommends remedial action.</li> <li>d Perform any other duties assigned by the Supervisors from time to time.</li> </ul>  |
| 28 | <b>Post:</b>                        | <b>Enrolled Psychiatric Nurse – 1 Post</b>  |
|    | <b>Reference:</b>                   | <b>HRM/72/173/17 Mubende RRH</b>  |
|    | <b>Salary Scale:</b>                | <b>U7</b>   |
|    | <b>Reports to:</b>                  | <b>Assistant Nursing Officer (Psychiatry)</b>   |

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|           | <b>Qualifications:</b>              | Must have a Certificate of Enrolled Psychiatric Nursing from a recognized Institution.  |
|           | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Deal with social and psychosocial issues of patients.</li> <li>b Counsel patients.</li> <li>c Collaborate with Medical Social Workers.</li> <li>d Keep patients comfortable and ensure a healthy environment.</li> <li>e Maintain personal contact with patients, take note of complaints, provide periodic reports and ensure confidentiality.</li> <li>f Perform any other duties as may be assigned from time to time.</li> </ul>                   |
| <b>29</b> | <b>Post:</b>                        | <b>Engineering Assistant (Civil) – 1 Post</b>   |
|           | <b>Reference:</b>                   | <b>HRM 72/173/01 RRH</b>  |
|           | <b>Salary Scale:</b>                | <b>U7</b>   |
|           | <b>Reports to:</b>                  | Assistant Engineering Officer/Biomedical Engineer   |
|           | <b>Qualifications:</b>              | Must have a Craft Certificate Grade I in Civil Engineering or its equivalent from a recognized Institution.   |
|           | <b>Other Requirements:</b>          | Should have good communication, interpersonal and team building skills.   |
|           | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Repair and maintain Health infrastructure, sewage systems and equipment.</li> <li>b Carry out brick laying and construction work.</li> <li>c Detect Health infrastructure faults and take corrective action.</li> <li>d Supervise and train Artisans.</li> <li>e Perform any other duties as may be assigned from time to time.</li> </ul>   |
| <b>30</b> | <b>Post:</b>                        | <b>Domestic Assistant - 1 Post</b>  |
|           | <b>Reference:</b>                   | <b>HRM 72/173/01 Mubende RRH</b>  |
|           | <b>Salary Scale:</b>                | <b>U7</b>   |
|           | <b>Reports to:</b>                  | <b>Hospital Administrator</b>   |
|           | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• ‘A’ Level Certificate or its equivalent.</li> <li>• Ordinary Diploma in Hotel Management or Hotel and Institutional Catering and Management from a recognized Institution.</li> </ul>  |
|           | <b>Duties and responsibilities:</b> | <ul style="list-style-type: none"> <li>a Ensure hygiene and cleanliness of the Regional Hospital.</li> <li>b Ensure the safety of Hospital staff and property.</li> <li>c Identify hygienic Hospital requirements and reports them to the Hospital Management.</li> <li>d Compile and submit periodic reports to the Hospital Administrator.</li> <li>e Manage and account for the appropriated resources.</li> <li>f Perform any other duties as may be assigned from time to time.</li> </ul> |

| <b>MULAGO SPECIALIZED WOMEN AND NEONATAL HOSPITAL (MSWNH)</b> |                                     |  |
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| <b>i.1</b>  | <b>Post:</b>                        | <b>Senior Pharmacist – 1 Post</b>  |
|   | <b>Reference:</b>                   | <b>HRM 72/173/40 MSWNH</b>   |
|   | <b>Salary Scale:</b>                | <b>U3</b>  |
|   | <b>Reports to:</b>                  | <b>Hospital Director</b>   |
|   | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• Must have a Bachelor of Pharmacy or its equivalent from a recognized University or Institution.</li> </ul>  |
|   | <b>Experience:</b>                  | <ul style="list-style-type: none"> <li>• Must have served for at least three (3) years as a Pharmacist.</li> </ul>   |
|   | <b>Other Requirements:</b>          | <ul style="list-style-type: none"> <li>• Good communication and interpersonal skills.</li> <li>• Good team building skills.</li> <li>• Well-developed counseling skills.</li> </ul>  |
|   | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Participate in planning, budgeting, monitoring and evaluation of Pharmacy Units and account for allocated resources.</li> <li>b Assist in ensuring availability of drugs, maintain stock levels and advise Clinicians and other health professionals on prescriptions.</li> <li>c Participate in preparation of medicines.</li> <li>d Liaise with the National Drug Authority in ensuring that all medicines conform to prescribed standards.</li> <li>e Liaise with relevant clinical units and wards to ensure that medicines are properly recorded and stored.</li> <li>f Advise patients and communities on the proper use and storage of drugs.</li> <li>g Participate in drugs and clinically related research.</li> <li>h Impart knowledge and skills to students and staff.</li> <li>i Promote observance of the professional Codes of Conduct and Ethics by staff.</li> <li>j Manage and account for allocated resources.</li> <li>k Compile and submit periodic reports.</li> <li>l Perform any other duties as may be assigned from time to time.</li> </ul> |
| <b>i.2</b>  | <b>Post:</b>                        | <b>Senior Medical Laboratory Technician – 1 Post</b>   |
|   | <b>Reference:</b>                   | <b>HRM 72/173/40 MSWNH</b>   |
|   | <b>Salary Scale:</b>                | <b>U4</b>  |
|   | <b>Reports to:</b>                  | <b>Principal Laboratory Technician</b>   |
|   | <b>Qualifications:</b>              | Must have a Diploma in Medical Laboratory Technology <b>or</b> its equivalent from a recognized University <b>or</b> Institution.  |
|   | <b>Experience:</b>                  | Should have served for at least three (3) years as a Laboratory Technician.  |
|   | <b>Other Requirements:</b>          | Should have counseling, communication and interpersonal skills.  |
|   | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Participate in proper collection, handling and transportation of specimen to the Laboratory.</li> <li>b Carry out laboratory analysis, interpret results and submit reports.</li> <li>c Participate in planning and budgeting.</li> <li>d Participate in research and training.</li> <li>e Participate in preparation of Standard Operating Procedures.</li> <li>f Carry out support supervision.</li> <li>g Manage and account for allocated resources.</li> <li>h Promote observance of the professional Codes of Conduct and Ethics by staff under him/or her.</li> <li>i Perform any other duties as may be assigned from time to time.</li> </ul>  |
| <b>i.3</b>  | <b>Post:</b>                        | <b>Medical Records Officer – 1 Post</b>  |
|   | <b>Reference:</b>                   | <b>HRM 72/173/40 MSWNH</b>   |
|   | <b>Salary Scale:</b>                | <b>U4</b>  |

|            |                                     |  |
|------------|-------------------------------------|--|
|            | <b>Reports to:</b>                  | <b>Senior Medical Records Officer</b>  |
|            | <b>Qualifications:</b>              | Bachelors' Degree in Records and Information Management (BRIM) or Library and Information Science (BLIS) or Records and Archives Management (BRAM) from a recognized University or Institution.  |
|            | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Ensure that records on patients are received, documented, classified and stored.</li> <li>b Periodically audit records and records systems.</li> <li>c Ensure confidentiality and safety of records.</li> <li>d Avail records/information on patients to authorized persons and observe control of access to records/information by unauthorized persons.</li> <li>e Ensure that essential equipment and other supplies are available.</li> <li>f Participate in research activities.</li> <li>g Promote observance of the professional Codes of Conduct and Ethics by staff under him or her.</li> <li>h Plan, budget, manage, coordinate, monitor, and evaluate medical records activities in the Hospital.</li> <li>i Manage and account for allocated resources.</li> <li>j Compile and submit periodic reports to the Senior Medical Records Officer.</li> <li>k Perform any other duties as may be assigned from time to time.</li> </ul> |
| <b>i.4</b> | <b>Post:</b>                        | <b>Hospital Administrator – 1 Post</b>   |
|            | <b>Reference:</b>                   | <b>HRM/72/173/40 MSWNH</b>   |
|            | <b>Salary Scale:</b>                | <b>U4</b>  |
|            | <b>Reports to:</b>                  | <b>Senior Hospital Administrator</b>   |
|            | <b>Qualifications:</b>              | Bachelor's Degree in Social Sciences or Arts or SWASA or Public Administration or Business Administration (Management option) or Management Science from a recognized University or Institution.   |
|            | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Participate in planning and budgeting for Hospital logistics</li> <li>b Maintain adequate supplies to the Hospital</li> <li>c Supervise, mentor and appraise staff.</li> <li>d Supervise the utilization of hospital infrastructure, facilities and equipment.</li> <li>e Facilitate the provision of security to the hospital staff and assets</li> <li>f Manage the security of the Hospital staff, equipment and infrastructure</li> <li>g Compile and submit reports.</li> </ul>  |



| <b>UGANDA BLOOD TRANSFUSION SERVICES (UBTS)</b> |                                     |  |
|---|-------------------------------------|--|
| <b>1.</b>                                       | <b>Post:</b>                        | <b>Principal Medical Officer – 2 Posts</b>   |
|   | <b>Reference:</b>                   | <b>HRM 72/173/26 UBTS</b>  |
|   | <b>Salary Scale:</b>                | <b>U2</b>  |
|   | <b>Reports to:</b>                  | <b>Director</b>  |
|   | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• MBChB Degree <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> <li>• Post graduate qualification in Public Health <b>or</b> Health Services Management <b>or</b> Master of Medicine in Family Medicine and Community Practice.</li> <li>• Evidence of training in Blood Transfusion will be added advantage.</li> </ul>   |
|   | <b>Experience:</b>                  | Should have relevant working experience of not less than six (6) years, three (3) of which should have been served at the level of a Senior Medical Officer.   |
|   | <b>Other Requirements:</b>          | Should have strong management, communication and interpersonal skills.   |
|   | <b>Duties and Responsibilities:</b> | <ol style="list-style-type: none"> <li>a Plan, budget, coordinate, monitor and evaluate blood transfusion services in Regional Blood Banks.</li> <li>b Compile and submit regional periodic reports to the Director UBTS.</li> <li>c Mobilize and recruit voluntary blood donors at the region.</li> <li>d Ensure availability of sufficient and safe blood.</li> <li>e Supervise Regional Blood Bank staff.</li> <li>f Requisition, manage and account for allocated resources to the Regional Blood Bank.</li> <li>g Ensure proper management of blood donors.</li> <li>h Establish and strengthen health information management systems.</li> <li>i Liaise with the Director, Blood Bank in the implementation of the UBTS policy framework.</li> <li>j Ensure that equipment at the region is secure, safe, functional and well maintained.</li> <li>k Ensure conformity to established quality assurance standards.</li> <li>l Initiate and participate in research activities.</li> <li>m Impart blood transfusion knowledge to staff at the region.</li> <li>n Ensure that staff adhere to professional Codes of Conduct and Ethics.</li> <li>o Perform any other duties as may be assigned from time to time.</li> </ol> |
| <b>2.</b>                                       | <b>Post:</b>                        | <b>Donor Clerk – 2 Posts</b>   |
|   | <b>Reference:</b>                   | <b>HRM 72/173/26 UBTS</b>  |
|   | <b>Salary Scale:</b>                | <b>U7</b>  |
|   | <b>Reports to:</b>                  | <b>Blood Donor Recruiter</b>   |
|   | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• ‘O’ Level Certificate with a Credit in English.</li> <li>• Must have at least a Certificate in Computer Studies from a recognized Institution.</li> <li>• A Certificate in Secretarial Studies will be an added advantage.</li> </ul>   |
|   | <b>Duties and Responsibilities</b>  | <ol style="list-style-type: none"> <li>a In charge of Donor Registration prior to donation.</li> <li>b Take weight from prospective donors to ensure whether they qualify.</li> <li>c Account for Donor Awards.</li> <li>d Prepare session summary forms indicating potential donors, units collected, award issues, blood history donor.</li> <li>e Keep up to date donor register.</li> <li>f Perform any other duties as may be assigned from time to time.</li> </ol>  |

| <b>UGANDA PRISONS SERVICE (UPS)</b> |                                     |   |
|-------------------------------------|-------------------------------------|---|
| <b>1.</b>                           | <b>Post:</b>                        | <b>Medical Officer Special Grade (Radiology) – 1 Post</b>   |
|                                     | <b>Reference:</b>                   | <b>HRM 72/173/34 UPS</b>  |
|                                     | <b>Salary Scale:</b>                | <b>U2</b>   |
|                                     | <b>Reports to:</b>                  | <b>Consultant (Radiology)</b>   |
|                                     | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• MBChB Degree <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> <li>• Master of Medicine Degree in Radiology <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> </ul>  |
|                                     | <b>Other Requirements:</b>          | Applicants should have demonstrable qualities of leadership and integrity.  |
|                                     | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Assist in ensuring efficient management of services in his/her specialization at the Hospital and the catchment area covered by the Hospital.</li> <li>b Supervise and mentor Medical Officers, Interns and other Health Professionals under him/her.</li> <li>c Plan and coordinate training programmes for Health Professionals under him/her.</li> <li>d Plan and coordinate Continuous Professional Development (CPD) in his/her specialty, for Health professionals at the Hospital.</li> <li>e Provide technical and professional advice in his/her area of specialization to Government and the Institution.</li> <li>f Carry out research in his/her area of specialty.</li> <li>g Compile and submit periodic reports.</li> <li>h Perform any other duties as may be assigned from time to time.</li> </ul> |
| <b>2.</b>                           | <b>Post:</b>                        | <b>Anaesthetic Officer – 1 Post</b>   |
|                                     | <b>Reference:</b>                   | <b>HRM 72/173/34 UPS</b>  |
|                                     | <b>Salary Scale:</b>                | <b>U5</b>   |
|                                     | <b>Reports to:</b>                  | <b>Senior Anaesthetic Officer</b>   |
|                                     | <b>Qualifications:</b>              | Must have a Diploma in Anaesthesia from a recognized Institution.   |
|                                     | <b>Duties and Responsibilities:</b> | <ul style="list-style-type: none"> <li>a Participate in clinical work and ensure proper management of patients.</li> <li>b Liaise with Ward management in pre and post operative patient care.</li> <li>c Participate in the management of disaster situations and provide resuscitation services.</li> <li>d Ensure that equipment is functional and well maintained.</li> <li>e Promote the observance of the professional Codes of Conduct and Ethics.</li> <li>f Perform any duties assigned by the Senior Anaesthetic Officer.</li> </ul>  |

**MULAGO NATIONAL REFERRAL HOSPITAL (MNRH)**

|           |                                     |  |
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| <b>1.</b> | <b>Post:</b>                        | <b>Clinical Officer (Speech Therapy) – 1 Post</b>  |
|           | <b>Reference:</b>                   | <b>HRM 72/173/29 MNRH</b>  |
|           | <b>Salary Scale:</b>                | <b>U5</b>  |
|           | <b>Reports to:</b>                  | <b>Senior Clinical Officer</b>   |
|           | <b>Qualifications:</b>              | <ul style="list-style-type: none"> <li>• Diploma in Clinical Medicine and Community Health or its equivalent from a recognized Institution.</li> <li>• Diploma in Speech Therapy from a recognized Institution.</li> </ul>   |
|           | <b>Duties and Responsibilities:</b> | <ol style="list-style-type: none"> <li>a Participate in taking history, and diagnosing patients with communication and feeding disability.</li> <li>b Train caretakers on home-based therapy counsel, patients and attendants in order for them to cope with their disabilities.</li> <li>c Run follow up clinical for reassessment and or further treatment.</li> <li>d Participate in preparing resource materials for patients and students for care and training.</li> <li>e Carry out operational and basic research.</li> <li>f Run outreach clinics in hospitals, schools and communities especially where there are cases with communication and feeding disabilities.</li> <li>g Keep and analyze records.</li> <li>h Perform any other duties as may be assigned from time to time.</li> </ol> |