

THE REPUBLIC OF UGANDA



HEALTH SERVICE COMMISSION

EXTERNAL ADVERT NO. 2 OF MAY 2024

Applications are invited from suitably qualified applicants to fill vacant posts tenable at **the Ministry of Health – Headquarters, Mulago National Referral Hospital, Kawempe Referral Hospital, Kiruddu Referral Hospital and Ministry of Health - Regional Referral Hospitals (MoH–RRH).**

The Applications should be filled **ONLINE** at <https://hscers.ug> and submitted to the Secretary, Health Service Commission **not later than 27th May 2024.**

1. Applicants are advised to:

- a) Complete PSF 3 and keep it for future reference.
- b) Secure a **scanned** passport size photograph (JPEG format).
- c) **Scan** and attach only the relevant documents.
- d) Create an email address in case you do not have one.

2. Required Documents include the following:

- a) Academic and professional certificates (UCE, UACE, Professional Certificates, Diplomas, Degrees, Fellowships).
- b) Evidence of training in specialized areas where applicable.
- c) Letters of appointment, confirmation and promotion where applicable.
- d) Registration certificates and valid practicing licenses for health workers who are required by law to register with relevant Professional Councils.
- e) National and current Institutional Identity Cards.

Priority should be given to uploading only the required documents as per the job specifications. Shortlisted applicants will have the opportunity to present additional relevant documents during interviews.

3. Application Process

- a) Visit the website <https://hscers.ug>
- b) Study the information about the Advert.
- c) Go to **“log-in”** and click register now. **If you are already registered, log-in with your registered details, update your profile where necessary and proceed to (d) and (e) below.**
- d) View the jobs by clicking simple search and search for a job.
- e) Select one job of your choice, click **APPLY NOW**, apply and upload all relevant documents and click **save application.**
- f) At the end of the application process, click **SUBMIT** in order to submit your application.

Detailed guidance on how to apply is provided on both the e-Recruitment System and Health Service Commission website.

4. It is emphasized that:

- a) The application should be completed and submitted **ONLINE**.
- b) Only shortlisted candidates will be contacted.
- c) Shortlisted candidates shall, **where applicable**, be required to bring their original certificates, letters of appointment, three copies of completed PSF 3, Registration Certificates and Valid Practicing Licenses and evidence of active service, at the oral interview.
- d) Candidates who will present forged certificates and other documents shall be handed over to the Police for appropriate action.
- e) Health Workers who are on **long-term training** (one year and above) must not apply.

5. In case of need, you are advised to seek help from the Health Service Commission which will respond to inquiries by telephone on **0414-254378** or **0414-348501**, or email at ers.help@hsc.go.ug. In addition, you may also seek help from the Ministry of Health **or** the nearest National **or** Regional Referral Hospital Human Resource Unit.

All services of the Health Service Commission are provided free of charge and equal opportunity is given to all qualified applicants.

SUMMARY OF POSITIONS FOR EXTERNAL ADVERT NO. 2 OF MAY 2024

I: ADVERTISED POSITIONS

S/N	POST	SCALE	MoH HQS	KAWEMPE	KIRUDDU	JINJA	KAYUNGA	MUBENDE	CUFH - NAGURU	YUMBE	MOROTO	TOTAL
1.	Senior Consultant (Obstetrics and Gynaecology)	U1SE	1									1
2.	Senior Consultant (Ophthalmology)	U1SE	1									1
3.	Consultant (Psychiatry)	U1SE						1				1
4.	Consultant (Pathology)	U1SE						1				1
5.	Medical Officer Special Grade (Ophthalmology)	U2	1				1					2
6.	Principal Pharmacist	U2		1		1						2
7.	Principal Nursing Officer (Nursing)	U2						3				3
8.	Senior Nursing Officer (Infectious Diseases)	U3						1				1
9.	Senior Nursing Officer (Public Health)	U3						1				1
10.	Senior Biomedical Engineer	U3			1							1
11.	Principal Dispenser	U3		1								1
12.	Senior Medical Laboratory Technician	U4								1		1
13.	Nutritionist	U4						1				1
14.	Medical Records Officer	U4							1			1
15.	Senior Theatre Assistant	U6									1	1
	Total		3	2	1	1	1	8	1	1	1	19

II: RE - ADVERTISED POSITIONS

S/N	POST	SCALE	MoH HQS	MULAGO NRH	ARUA	FORT PORTAL	LIRA	TOTAL
1.	Registrar, Pharmacy Board	U1SE	1					1
2.	Consultant (Ophthalmology)	U1SE			1			1
3.	Consultant (Nuclear Medicine)	U1SE		1				1
4.	Consultant (Internal Medicine)	U1SE					1	1
5.	Senior Clinical Officer (ENT)	U4				1		1
	Total		1	1	1	1	1	5

DETAILED JOB DESCRIPTIONS AND PERSON SPECIFICATIONS

MINISTRY OF HEALTH - HEADQUARTERS

1.	Post:	Senior Consultant (Obstetrics and Gynaecology) – 1 Post (Non-Governmental Hospitals)
	Reference:	HRM 72/173/01 – MoH HQ
	Salary Scale:	U1SE
	Reports to:	Hospital Director
	Qualifications:	<ul style="list-style-type: none"> • MBChB Degree or its equivalent from a recognized University or Institution. • Master of Medicine Degree in Obstetrics and Gynaecology or its equivalent from a recognized University or Institution.
	Experience:	At least nine (9) years as a Specialist, three (3) of which should be at the level of Consultant (Obstetrics and Gynaecology).
	Other Requirements:	<ul style="list-style-type: none"> • Proven record of research and publications in peer review journal(s) will be an added advantage. • Demonstrable qualities of leadership and integrity. • Demonstrable ability to coach, mentor and develop staff.
	Duties and Responsibilities:	<ol style="list-style-type: none"> a) Diagnose, treat and manage medical conditions and perform complicated procedures in the area of specialty. b) Ensure efficient management of quality services in his/her area of specialty in the Hospital and its catchment area. c) Supervise and mentor Consultants, Medical Officer Special Grade, Medical Officers and other Health Professionals under him/her. d) Train and supervise Intern Doctors. e) Train and coordinate continuing Professional Development (CPD) in his/her area of specialty for Health Professionals at the Hospital and its catchment area. f) Promote observance of the professional Codes of Conduct and Ethics by staff under him/her. g) Provide technical and professional advice in his/her area of specialty to Government and the Hospital. h) Carry out research in his/her area of specialty. i) Conduct national outreach services. j) Advise on the procurement of equipment, drugs and other logistics required for efficient and effective delivery of services in his/her area of specialization. k) Perform any other duties as may be assigned from time to time.
2.	Post:	Senior Consultant (Ophthalmology) – 1 Post (Non-Governmental Hospitals)
	Reference:	HRM 72/173/01 – MoH HQ
	Salary Scale:	U1SE
	Reports to:	Hospital Director
	Qualifications:	<ul style="list-style-type: none"> • MBChB Degree or its equivalent from a recognized University or Institution. • Master of Medicine Degree in Ophthalmology or its equivalent from a recognized University or Institution.
	Experience:	At least nine (9) years as a Specialist, three (3) of which should be at the level of Consultant (Ophthalmology).
	Other Requirements:	<ul style="list-style-type: none"> • Proven record of research and publications in peer review journal(s) will be an added advantage. • Demonstrable qualities of leadership and integrity.

	<ul style="list-style-type: none"> • Demonstrable ability to coach, mentor and develop staff.
Duties and Responsibilities:	<ol style="list-style-type: none"> Diagnose, treat and manage medical conditions and perform complicated procedures in the area of specialty. Ensure efficient management of quality services in his/her area of specialty in the Hospital and its catchment area. Supervise and mentor Consultants, Medical Officer Special Grade, Medical Officers and other Health Professionals under him/her. Train and coordinate Continuing Professional Development (CPD) in his/her area of specialty for Health Professionals at the Hospital and its catchment area. Promote observance of the professional Codes of Conduct and Ethics by staff under him/her. Provide technical and professional advice in his/her area of specialty to Government and the Hospital. Carry out research in his/her area of specialty. Conduct national outreach services. Advise on the procurement of equipment, drugs and other logistics required for efficient and effective delivery of services in his/her area of specialization. Perform any other duties as may be assigned from time to time.
3. Post:	Registrar, Pharmacy Board – 1 Post (Re-advertised)
Reference:	HRM 72/173/01 – MoH HQ
Salary Scale:	U1SE
Reports to:	Director General
Qualifications:	<ul style="list-style-type: none"> • Bachelor’s Degree in Pharmacy or its equivalent from a recognized University or Institution. • Master’s Degree in Pharmacy or Health Supply Chain Management. • Post-graduate qualification in Administration or Management or Health Services Management.
Experience:	At least twelve (12) years’ experience in the delivery of Pharmaceutical Services, three (3) of which should be at the level of Assistant Commissioner in a reputable organisation.
Other Requirements:	<ul style="list-style-type: none"> • Demonstrable qualities of leadership and integrity. • Demonstrable ability to coach, mentor and develop subordinates.
Duties and Responsibilities:	<ol style="list-style-type: none"> Secretary to the Pharmacy Board. Implement Board decisions. Register eligible Pharmacists. Advise the Ministry of Health and Stakeholders on the practice of Pharmacy professionals. Oversee and participate in the development of Pharmacy practice laws, regulations and standards. Oversee the development of the Board Strategic Plans and Business Plans. Resource mobilization. Coordinate and supervise all activities of the Board and Secretariat. Monitor and evaluate the performance of the Board and submit performance reports as required. Develop strategic collaborations with partners, Civil Society, Private Sector and Government. Manage assets and property of the Board. Carry out day-to-day management of the Board. Monitor and evaluate performance and adherence to set standards. Oversee the management and accountability of Board funds. Inspect and have full access, on behalf of the Board, to all Pharmacy Practice Units –

		both private and public. p) Perform any other duties as may be assigned from time to time.
4.	Post:	Medical Officer Special Grade (Ophthalmology) – 1 Post (Non-Governmental Hospitals)
	Reference:	HRM 72/173/01 – MoH HQ
	Salary Scale:	U2
	Reports to:	Consultant (Ophthalmology)
	Qualifications:	<ul style="list-style-type: none"> • MBChB Degree or its equivalent from a recognized University or Institution. • Master of Medicine Degree in Ophthalmology or its equivalent from a recognized University or Institution.
	Other Requirements:	Demonstrable qualities of leadership and integrity.
	Duties and Responsibilities:	<p>a) Assist in ensuring efficient management of services in his/her specialization at the Hospital and the catchment area covered by the Hospital.</p> <p>b) Supervise and mentor Medical Officers and other Health Professionals under him/her.</p> <p>c) Plan and coordinate training programmes for Health Professionals under him/her.</p> <p>d) Plan and coordinate Continual Professional Development (CPD) in his/her specialty, for Health professionals at the Hospital.</p> <p>e) Provide technical and professional advice in his/her area of specialization to Government and the Institution.</p> <p>f) Carry out research in his/her area of specialty.</p> <p>g) Prepare and submit periodic reports.</p> <p>h) Perform any other duties as may be assigned from time to time.</p>

MINISTRY OF HEALTH – REGIONAL REFERRAL HOSPITALS

1.	Post:	Consultant (Psychiatry) – 1 Post (Mubende RRH)
	Reference:	HRM 72/173/41 – MoH/RRH
	Salary Scale:	U1SE
	Reports to:	Senior Consultant (Psychiatry)
	Qualifications:	<ul style="list-style-type: none"> • MBChB Degree or its equivalent from a recognized University or Institution. • Master of Medicine Degree in Psychiatry or its equivalent from a recognized University or Institution.
	Experience:	At least six (6) years as a Specialist, three (3) of which must be at the level of Medical Officer Special Grade (Psychiatry).
	Other Requirements:	<ul style="list-style-type: none"> • Proven record of research and publications will be an added advantage. • Demonstrable qualities of leadership and integrity.
	Duties and Responsibilities:	<p>a) Assist the Senior Consultant in ensuring efficient and effective management of services in his/her area of speciality at the Regional Referral Hospital and its catchment area.</p> <p>b) Treat and manage medical conditions and perform specialist clinical procedures in the area of speciality.</p> <p>c) Supervise and mentor Medical Officer Special Grade, Medical Officers and other Health Professionals under him/her.</p> <p>d) Plan and coordinate training programmes for all Health Professionals under him/her.</p> <p>e) Train and supervise Intern Doctors.</p> <p>f) Plan and coordinate Continuous Professional Development (CPD) in his/her specialization for Health Workers at the Regional Referral Hospital and its catchment area.</p> <p>g) Plan, coordinate and conduct operational research in his/her area of specialization.</p>

		<p>h) Provide technical and professional advice in his/her area of specialization to Government and the RRH.</p> <p>i) Conduct national outreach services.</p> <p>j) Advise on the procurement of equipment, drugs and other logistics required for efficient and effective delivery of services in his/her area of specialization.</p> <p>k) Promote observance of Professional Codes of Conduct and Ethics.</p> <p>l) Prepare and submit periodic reports.</p> <p>m) Perform any other duties as may be assigned from time to time.</p>
2.	Post:	Consultant (Pathology) – 1 Post (Mubende RRH)
	Reference:	HRM 72/173/41 – MoH/RRH
	Salary Scale:	U1SE
	Reports to:	Senior Consultant (Pathology)
	Qualifications:	<ul style="list-style-type: none"> • MBChB Degree or its equivalent from a recognized University or Institution. • Master of Medicine Degree in Pathology or its equivalent from a recognized University or Institution.
	Experience:	At least six (6) years as a Specialist, three (3) of which must be at the level of Medical Officer Special Grade (Pathology).
	Other Requirements:	<ul style="list-style-type: none"> • Proven record of research and publications will be an added advantage. • Demonstrable qualities of leadership and integrity.
	Duties and Responsibilities:	<p>a) Assist the Senior Consultant in ensuring efficient and effective management of services in his/her area of specialty, at the Regional Referral Hospital and its catchment area.</p> <p>b) Treat and manage medical conditions and perform specialist clinical procedures in the area of specialty.</p> <p>c) Supervise and mentor Medical Officer Special Grade, Medical Officers and other Health Professionals under him/her.</p> <p>d) Plan and coordinate training programmes for all Health Professionals under him/her.</p> <p>e) Train and supervise Intern Doctors.</p> <p>f) Plan and coordinate CPD in his/her specialization for Health Workers at the Regional Referral Hospital and its catchment area.</p> <p>g) Plan, coordinate and conduct operational research in his/her area of specialization.</p> <p>h) Provide technical and professional advice in his/her area of specialization to Government and the RRH.</p>
3.	Post:	Consultant (Ophthalmology) – 1 Post (Arua RRH) – Re-advertised
	Reference:	HRM 72/173/41 – MoH/RRH
	Salary Scale:	U1SE
	Reports to:	Senior Consultant (Ophthalmology)
	Qualifications:	<ul style="list-style-type: none"> • MBChB Degree or its equivalent from a recognized University or Institution. • Master of Medicine Degree in Ophthalmology or its equivalent from a recognized University or Institution.
	Experience:	At least six (6) years as a Specialist, three (3) of which should be at the level of Medical Officer Special Grade (Ophthalmology).
	Other Requirements:	<ul style="list-style-type: none"> • Proven record of research and publications will be an added advantage. • Demonstrable qualities of leadership and integrity.
	Duties and Responsibilities:	<p>a) Assist the Senior Consultant in ensuring efficient and effective management of services in his/her area of specialty, at the Regional Referral Hospital and its catchment area.</p> <p>b) Treat and manage medical conditions and perform specialist clinical procedures in the area of specialty.</p> <p>c) Supervise and mentor Medical Officer Special Grade, Medical Officers and other Health Professionals under him/her.</p> <p>d) Plan and coordinate training programmes for all Health Professionals under him/her.</p> <p>e) Plan and coordinate Continuous Professional Development (CPD) in his/her specialization for Health Workers at the Regional Referral Hospital and its</p>

		<p>catchment area.</p> <p>f) Plan, coordinate and conduct operational research in his/her area of specialization.</p> <p>g) Provide technical and professional advice in his/her area of specialization to Government and the RRH.</p> <p>h) Conduct national outreach services.</p> <p>i) Advise on the procurement of equipment, drugs and other logistics required for efficient and effective delivery of services in his/her area of specialization.</p> <p>j) Promote observance of Professional Code of Conduct and Ethics.</p> <p>k) Prepare and submit periodic reports.</p> <p>l) Perform any other duties as may be assigned from time to time.</p>
4.	Post:	Consultant (Internal Medicine) – 1 Post (Lira RRH) – Re-advertised
	Reference:	HRM 72/173/41 – MoH/RRH
	Salary Scale:	U1SE
	Reports to:	Senior Consultant (Internal Medicine)
	Qualifications:	<ul style="list-style-type: none"> • MBChB Degree or its equivalent from a recognized University or Institution. • Master of Medicine Degree in Internal Medicine or its equivalent from a recognized University or Institution.
	Experience:	At least six (6) years as a Specialist, three (3) of which should be at the level of Medical Officer Special Grade (Internal Medicine).
	Other Requirements:	<ul style="list-style-type: none"> • Proven record of research and publications will be an added advantage. • Demonstrable qualities of leadership and integrity.
	Duties and Responsibilities:	<p>a) Assist the Senior Consultant in ensuring efficient and effective management of services in his/her area of specialty, at the Regional Referral Hospital and its catchment area.</p> <p>b) Treat and manage medical conditions and perform specialist clinical procedures in the area of specialty.</p> <p>c) Supervise and mentor Medical Officer Special Grade, Medical Officers and other Health Professionals under him/her.</p> <p>d) Plan and coordinate training programmes for all Health Professionals under him/her.</p> <p>e) Plan and coordinate Continuous Professional Development (CPD) in his/her specialization for Health Workers at the Regional Referral Hospital and its catchment area.</p> <p>f) Plan, coordinate and conduct operational research in his/her area of specialization.</p> <p>g) Provide technical and professional advice in his/her area of specialization to Government and the RRH.</p> <p>h) Conduct national outreach services.</p> <p>i) Advise on the procurement of equipment, drugs and other logistics required for efficient and effective delivery of services in his/her area of specialization.</p> <p>j) Promote observance of Professional Code of Conduct and Ethics.</p> <p>k) Prepare and submit periodic reports.</p> <p>l) Perform any other duties as may be assigned from time to time.</p>
5.	Post:	Medical Officer Special Grade (Ophthalmology) – 1 Post (Kayunga RRH)
	Reference:	HRM 72/173/41 – MoH/RRH
	Salary Scale:	U2
	Reports to:	Consultant (Ophthalmology)
	Qualifications:	<ul style="list-style-type: none"> • MBChB Degree or its equivalent from a recognized University or Institution. • Master of Medicine Degree in Ophthalmology or its equivalent from a recognized University or Institution.
	Other Requirements:	Demonstrable qualities of leadership and integrity.
	Duties and Responsibilities:	<p>a) Assist in ensuring efficient management of services in his/her specialization at the Hospital and the catchment area covered by the Hospital.</p> <p>b) Supervise and mentor Medical Officers and other Health Professionals under him/her.</p> <p>c) Plan and coordinate training programmes for Health Professionals under him/her.</p>

		<p>d) Plan and coordinate Continual Professional Development (CPD) in his/her specialty, for Health professionals at the Hospital.</p> <p>e) Provide technical and professional advice in his/her area of specialization to Government and the Institution.</p> <p>f) Carry out research in his/her area of specialty.</p> <p>g) Prepare and submit periodic reports.</p> <p>h) Perform any other duties as may be assigned from time to time.</p>
6.	Post:	Principal Pharmacist – 2 Posts (Kawempe RH and Jinja RRH)
	Reference:	HRM 72/173/41 – MoH/RRH
	Salary Scale:	U2
	Reports to:	Assistant Commissioner, Pharmacy
	Qualifications:	<ul style="list-style-type: none"> • Bachelor of Pharmacy or its equivalent from a recognized University or Institution. • Master’s Degree in Pharmacy or Health Supply Chain Management.
	Experience:	At least six (6) years’ experience, three (3) of which should be at the level of Senior Pharmacist.
	Other Requirements:	Good communication and interpersonal skills.
	Duties and Responsibilities:	<p>a) Plan, direct, budget, coordinate, monitor and evaluate work in the Pharmacy.</p> <p>b) Ensure quality preparation of medicine and infusions.</p> <p>c) Liaise with National Drug Authority in ensuring that all medicines conform to the prescribed standards.</p> <p>d) Ensure availability of medicines and maintain stock levels and advise clinicians and other health professionals on prescriptions.</p> <p>e) Liaise with ward management in ensuring that medicines are properly recorded and stored .</p> <p>f) Participate in developing and reviewing a National formulary.</p> <p>g) Impart knowledge and skills to staff and students.</p> <p>h) Ensure that staff adhere to the Professional Code of Conduct and Ethics.</p> <p>i) Manage and appraise the performance of staff.</p> <p>j) Manage and account for allocated resources.</p> <p>k) Prepare and submit periodic reports.</p> <p>l) Perform any other duties as may be assigned from time to time.</p>
7.	Post:	Principal Nursing Officer (Nursing) – 3 Posts (Mubende RRH)
	Reference:	HRM 72/173/41 – MoH/RRH
	Salary Scale:	U2
	Reports to:	Assistant Commissioner, Nursing
	Qualifications:	<ul style="list-style-type: none"> • BSc. Degree in Nursing or its equivalent from a recognized University/Institution. • Post-Graduate Qualification (Diploma or Masters) in Administration or Management or Health Services Management from a recognized University or Institution.
	Experience:	At least six (6) years’ experience three (3) of which should be at the level of Senior Nursing Officer (Nursing).
	Other Requirements:	Good management, communication, counseling and interpersonal skills.
	Duties and Responsibilities:	<p>a) Plan, organize and coordinate nursing services.</p> <p>b) Supervise the provision of quality nursing services.</p> <p>c) Provide professional guidance and support supervision.</p> <p>d) Plan and implement quality assurance programmes.</p> <p>e) Enforce ethical professional conduct and manage performance of nursing staff.</p> <p>f) Conduct and utilize evidence-based research to improve nursing practice.</p> <p>g) Mentor, train and coach nursing staff and interns</p> <p>h) Perform any other duties as may be assigned from time to time.</p>

8.	Post:	Senior Nursing Officer (Infectious Diseases) – 1 Post (Mubende RRH)
	Reference:	HRM 72/173/41 – MoH/RRH
	Salary Scale:	U3
	Reports to:	Principal Nursing Officer (Infectious Diseases)
	Qualifications:	<ul style="list-style-type: none"> • Bachelor’s Degree in Nursing or Midwifery from a recognized University or Institution. • Diploma in Nursing or Advanced Diploma in Nursing (Infectious Diseases) from a recognized University or Institution.
	Experience:	At least three (3) years’ experience at the level of Nursing Officer.
	Other Requirements:	Strong management, communication and interpersonal skills, high integrity and a community service ethic.
	Duties and Responsibilities:	<ul style="list-style-type: none"> a) Monitor implementation of policy on infectious diseases nursing. b) Monitor implementation of standards and guidelines related to infectious diseases nursing. c) Coordinate the provision of technical support related to infectious diseases nursing to Referral Hospitals and Districts. d) Promote equitable deployment of infectious diseases Nurses in Referral and NGO Hospitals. e) Monitor the performance of infectious diseases Nurses in Referral and NGO Hospitals. f) Participate in the quality assurance programmes of the Ministry of Health. g) Develop work plans and budgets. h) Perform any other duties as may be assigned from time to time.
9.	Post:	Senior Nursing Officer (Public Health) – 1 Post (Mubende RRH)
	Reference:	HRM 72/173/41 - MoH/RRH
	Salary Scale:	U3
	Reports to:	Principal Nursing Officer (Public Health)
	Qualifications:	<ul style="list-style-type: none"> • Bachelor’s Degree in Nursing or Midwifery from a recognized University or Institution. • Diploma in Public Health Nursing or Advanced Diploma in Public Health from a recognized University or Institution.
	Experience:	At least three (3) years’ experience at the level of Nursing Officer.
	Other Requirements:	Strong management, communication and interpersonal skills, high integrity and a community service ethic.
	Duties and Responsibilities:	<ul style="list-style-type: none"> a) Monitor implementation of policy on public health nursing. b) Monitor implementation of standards and guidelines related to public health nursing. c) Coordinate the provision of technical support related to public health nursing to Referral Hospitals and Districts. d) Promote equitable deployment of public health Nurses in Referral and NGO Hospitals. e) Monitor the performance of Public Health Nurses in Referral and NGO Hospitals. f) Participate in the Ministry quality assurance programmes. g) Develop work plans and budgets. h) Perform any other duties as may be assigned from time to time.
10.	Post:	Senior Biomedical Engineer – 1 Post (Kiruddu Referral Hospital)
	Reference:	HRM 72/173/41 – MoH/RRH
	Salary Scale:	U3
	Reports to:	Principal Biomedical Engineer
	Qualifications:	Bachelor’s Degree in Biomedical Engineering from a recognized University.
	Experience:	At least three (3) years’ experience in Health Infrastructure Management at the level of Biomedical Engineer.
	Other Requirements:	Good management, communication and interpersonal skills.
	Duties and Responsibilities:	<ul style="list-style-type: none"> a) Participate in the development of medical equipment policies. b) Participate in the development of medical equipment maintenance standards

		<p>and guidelines related to health infrastructure.</p> <p>c) Provide routine maintenance, repair and calibration of hospital and medical equipment.</p> <p>d) Participate in conducting user-training courses.</p> <p>e) Update and maintain the medical equipment inventory.</p> <p>f) Participate in training technicians and artisans in medical equipment repair and maintenance.</p> <p>g) Support routine maintenance and repairs of vehicles and heavy plant machinery.</p> <p>h) Identify and document faults on motor vehicles, cycles and other machines.</p> <p>i) Certify repair works for heavy plant machinery.</p> <p>j) Supervise repair works.</p> <p>k) Requisition for funds for the purchase of spares.</p> <p>l) Perform any other duties as may be assigned from time to time.</p>
11.	Post:	Principal Dispenser – 1 Post (Kawempe Referral Hospital)
	Reference:	HRM 72/173/41 – MoH/RRH
	Salary Scale:	U3
	Reports to:	Principal Pharmacist
	Qualifications:	<ul style="list-style-type: none"> • Diploma in Pharmacy or its equivalent from a recognized Institution. • Diploma in Administration, Management or Health Services Management from a recognized Institution.
	Experience:	At least six (6) years' experience, three (3) of which should be at the level of Senior Dispenser in a reputable Institution.
	Other Requirements:	Excellent communication and interpersonal skills.
	Duties and Responsibilities:	<p>a) Plan, coordinate, budget, monitor and evaluate Dispensing services in the Hospital.</p> <p>b) Manage and account for allocated resources.</p> <p>c) Prepare quality medicines.</p> <p>d) Dispense medicines to patients according to prescriptions.</p> <p>e) Advise Clinicians and other Health Professionals on prescriptions.</p> <p>f) Advise patients and the community on proper use and storage of medicines.</p> <p>g) Requisition for essential supplies.</p> <p>h) Ensure safe disposal of pharmaceutical waste.</p> <p>i) Ensure that equipment is functional and well maintained.</p> <p>j) Initiate and ensures that research is carried out.</p> <p>k) Impart knowledge and skills to students and staff.</p> <p>l) Promote observance of professional Codes of Conduct and Ethics by staff under him/or her.</p> <p>m) Supervise and appraise subordinate staff.</p> <p>n) Prepare and submit periodic reports.</p> <p>o) Perform any other duties as may be assigned from time to time.</p>
12.	Post:	Senior Medical Laboratory Technician – 1 Post (Yumbe RRH)
	Reference:	HRM 72/173/41 – MoH/RRH
	Salary Scale:	U4
	Reports to:	Senior Medical Laboratory Technologist
	Qualifications:	Diploma in Medical Laboratory Technology or its equivalent from a recognized University or Institution.
	Experience:	At least three (3) years' experience at the level of Medical Laboratory Technician.
	Other Requirements:	Should have counseling, communication and interpersonal skills.
	Duties and Responsibilities:	<p>a) Participate in proper collection, handling and transportation of specimen to the Laboratory.</p> <p>b) Carry out laboratory analysis, interpret results and submit reports.</p> <p>c) Participate in planning and budgeting.</p>

		<p>d) Participate in research and training.</p> <p>e) Participate in preparation of Standard Operating Procedures.</p> <p>f) Carry out support supervision.</p> <p>g) Manage and account for allocated resources.</p> <p>h) Promote observance of the professional Codes of Conduct and Ethics by staff under him/or her.</p> <p>i) Perform any other duties as may be assigned from time to time.</p>
13.	Post:	Nutritionist – 1 Post (Mubende RRH)
	Reference:	HRM 72/173/41 – MoH/RRH
	Salary Scale:	U4
	Reports to:	Senior Nutritionist
	Qualifications:	Bachelor of Science Degree in Nutrition or Food Science and Technology or Dietetics from a recognised University or Institution.
	Other Requirements:	<ul style="list-style-type: none"> • Good communication, counselling and interpersonal skills. • Should have a patient focused approach and pleasant personality.
	Duties and Responsibilities:	<p>a) Participate in the management of the Hospital Nutrition Program.</p> <p>b) Participate in planning, budgeting, coordinating, monitoring and evaluating nutritional programmes in the Hospital.</p> <p>c) Manage and account for the allocated resources.</p> <p>d) Participate in the advocacy for Nutrition Programmes and in the provision of standards and guidelines.</p> <p>e) Participate in community outreach services for adequate nutrition.</p> <p>f) Prepare and submit periodic reports on nutrition programmes.</p> <p>g) Promote observance of the professional Codes of Conduct and Ethics by staff under him/or her.</p> <p>h) Perform any other duties as may be assigned from time to time.</p>
14.	Post:	Medical Records Officer - 1 Post (CUFH – Naguru)
	Reference:	HRM 72/173/41 – MoH/RRH
	Salary Scale:	U4
	Reports to:	Senior Medical Records Officer
	Qualifications:	Bachelor’s Degree in Records and Information Management (BRIM) or Library and Information Science (BLIS) or Records and Archives Management (BRAM) from a recognized University or Institution.
	Experience:	At least three (3) years’ experience at the level of Assistant Medical Records Officer.
	Duties and Responsibilities:	<p>a) Plan, budget, manage, coordinate, monitor, and evaluate medical records activities in the Hospital.</p> <p>b) Ensure that records on patients are received, documented, classified and stored.</p> <p>c) Periodically audit records and records systems.</p> <p>d) Ensure confidentiality and safety of records.</p> <p>e) Avail records/information on patients to authorized persons and observe control of access to records/information by unauthorized persons.</p> <p>f) Ensure that essential equipment and other supplies are available.</p> <p>g) Participate in research activities.</p> <p>h) Promote observance of the professional Codes of Conduct and Ethics by staff under him or her.</p> <p>i) Manage and account for allocated resources.</p> <p>j) Prepare and submit periodic reports to the Senior Medical Records Officer.</p> <p>k) Perform any other duties as may be assigned from time to time.</p>
15.	Post:	Senior Clinical Officer (ENT) - 1 Post (Fort Portal RRH) – Re-advertised
	Reference:	HRM 72/173/41 – MoH/RRH
	Salary Scale:	U4
	Reports to:	Principal Clinical Officer
	Qualifications:	<ul style="list-style-type: none"> • Diploma in Clinical Medicine and Community Health or its equivalent from a recognized Institution. • Post-Basic Diploma in ENT from a recognized Institution.
	Experience:	At least three (3) years at the level of Clinical Officer.

	Other Requirements:	Should have a patient focused approach and pleasant personality.
	Duties and Responsibilities:	a) Treat and ensure proper management of patients. b) Refer complicated cases to the Principal Clinical Officer. c) Liaise with other cadres in the Unit in the delivery of quality health care to patients. d) Participate in the implementation of primary health care activities. e) Participate in research activities. f) Participate in the collection of health data. g) Participate in teaching staff, patients and the public. h) Promote the observance of professional Codes of Conduct and Ethics. i) Prepare and submit periodic reports. j) Perform any other duties as may be assigned from time to time.
16.	Post:	Senior Theatre Assistant - 1 Post (Moroto RRH)
	Reference:	HRM 72/173/41 – MoH/RRH
	Salary Scale:	U6
	Reports to:	Senior Nursing Officer
	Qualifications:	<ul style="list-style-type: none"> • ‘O’ Level Certificate with at least passes in Biology/Health Science, Chemistry, Physics and English Language. • Certificate in Theatre Techniques or its equivalent from a recognized Institution.
	Experience:	At least three (3) years at the level of Theatre Assistant.
	Duties and Responsibilities:	a) Prepare theatre for operations. b) Assist the surgical team, before, during and after operations. c) Dispose of surgical waste safely. d) Impart knowledge and skills to Theatre Attendants. e) Promote the observance of the Codes of Conduct and Ethics. f) Perform any other duties as may be assigned from time to time.

MULAGO NATIONAL REFERRAL HOSPITAL (MNRH)		
1.	Post:	Consultant (Nuclear Medicine) – 1 Post (Re-advertised)
	Reference:	HRM 72/173/29 – Mulago NRH
	Salary Scale:	U1SE
	Reports to:	Senior Consultant (Nuclear Medicine)
	Qualifications:	<ul style="list-style-type: none"> • MBChB Degree or its equivalent from a recognized University or Institution. • Master of Medicine Degree in Nuclear Medicine from a recognized University or Institution. • Fellowship in Nuclear Medicine is an added advantage.
	Experience:	At least six (6) years as a Specialist, three (3) of which should be at the level of Medical Officer Special Grade (Nuclear Medicine) or its equivalent in a reputable organization.
	Other Requirements:	<ul style="list-style-type: none"> • Proven record of research and publications will be an added advantage. • Demonstrable qualities of leadership and integrity.
	Duties and Responsibilities:	a) Assist the Senior Consultant in ensuring efficient and effective management of services in his/her area of specialty, at the Hospital and its catchment area. b) Treat and manage medical conditions and perform specialist clinical procedures in the area of specialty. c) Supervise and mentor Medical Officer Special Grade, Medical Officers and other Health Professionals under him/her. d) Plan and coordinate training programmes for all Health Professionals under him/her. e) Plan and coordinate Continuous Professional Development (CPD) in his/her

		<p>specialization for Health Workers at the Hospital and its catchment area.</p> <ul style="list-style-type: none">f) Plan, coordinate and conduct operational research in his/her area of specialization.g) Provide technical and professional advice in his/her area of specialization to Government and the Institution.h) Conduct national outreach services.i) To participate in the management of referral system for patients at National level.j) Advise on the procurement of equipment, drugs and other logistics required for efficient and effective delivery of services in his/her area of specialization.k) Promote observance of Professional Code of Conduct and Ethics.l) Prepare and submit periodic reports.m) Perform any other duties as may be assigned from time to time.
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